

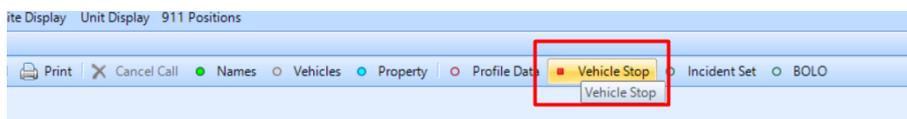
## CAD Event Advanced

Commented [JW1]: Move this section down to the next page

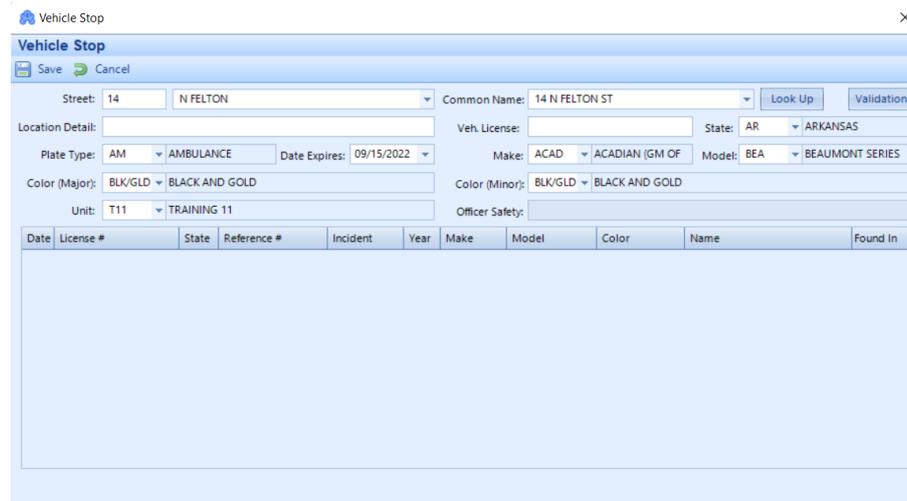
### Vehicle Stop

The Vehicle Stop module is to be used when a unit has pulled a vehicle over. It is used to make the entry of the Vehicle Stop quicker by getting the main information from the stop and entering it into a CAD event automatically.

To create a Vehicle Stop go to CAD and look in the upper right corner and select the Vehicle Stop button. Doing so will open the Vehicle Stop interface in add mode.



Once the Vehicle Stop interface is open the cursor will begin at the top in the Street field. Information can be entered into any of the text fields using the keyboard.

A screenshot of the 'Vehicle Stop' interface. The form includes fields for 'Street' (14 N FELTON), 'Common Name' (14 N FELTON ST), 'Veh. License', 'State' (AR), 'Plate Type' (AM), 'Date Expires' (09/15/2022), 'Make' (ACAD), 'Model' (BEA), 'Color (Major)' (BLK/GLD), 'Color (Minor)' (BLK/GLD), and 'Unit' (T11). There are also 'Look Up' and 'Validation' buttons. Below the form is a table with columns: Date, License #, State, Reference #, Incident, Year, Make, Model, Color, Name, Found In.

A dispatcher can enter a Street number and name, or just select a Common Name and it will fill out those two fields automatically. A dispatcher can enter any Location Details. The next dispatcher will need to enter a Vehicle License and hit the Tab button. This will show any vehicles associated with that vehicle license. A user can select the vehicle that matches. If the vehicle exists in the system, the information will auto populate. If it doesn't exist, the user will have to fill in the fields manually. Afterward, select the unit that has stopped the vehicle. Then they can click the Save button.

Commented [JW2]: A dispatcher

After the Dispatcher hits save, a CAD event will automatically be created with all the information they put in and have the vehicle associated with the CAD event. The officer will already have their times marked for Dispatch, Enroute, and Arrived.

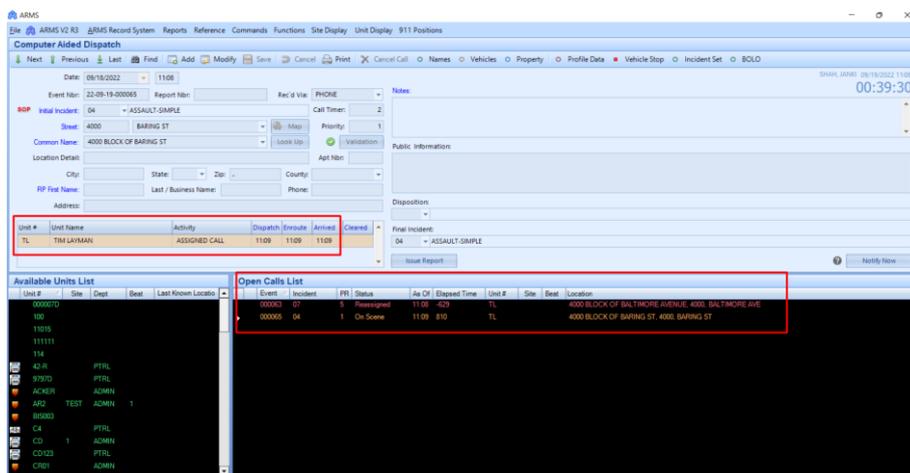


## Reassigned Calls

ARMS gives dispatchers the ability to reassign calls. A reassigned call is assigning a call to an officer already responding a call. They can order the calls based on priority.

To do so, the dispatcher can assign a new call to an officer responding to a call who will be added to the reassigned call.

Commented [JW4]: Responding to a



## Incident Sets

Incident Sets are groups of CAD Incidents that are related either through one event that took place over multiple CAD incidents or as a grouping of CAD Incidents.

An example of an event that may have multiple CAD Incidents is a bomb threat. This event can have the entire department responding across multiple locations and incidents (traffic control, evacuation, bomb search, etc.). By grouping the incidents using the Incident sets functionality administrators can quickly go through all the related incidents without having to search through incidents before and after the event. As each incident can have one report associated with the event, multiple case reports for the event can be issued for the complete incident set. The administrators can then use the Incident Set Management window found under the CAD Functions menu to print the selected set and review the case numbers for the incident set.

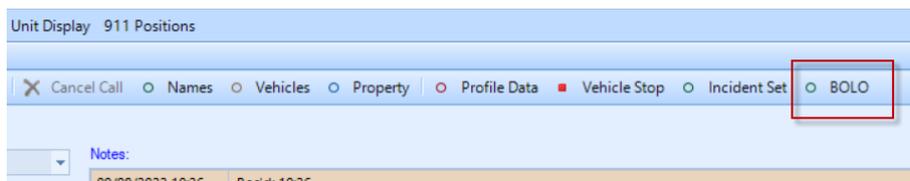
Alternatively, departments can use the incident sets to help track frequently occurring events such as building unlocks. By using the Incident Set Management window dispatchers can quickly navigate through all the linked events and see if a building has already been unlocked or if it still needs to be unlocked.

## BOLO's

### BE ON THE LOOKOUT.

A BOLO is an alert bulletin typically for a dangerous person, missing person, stolen vehicle, or some other event. The BOLO feature in ARMS allows users to enter all information that has been passed to the department. The department can also attach Involved Parties, Vehicles, Pictures, and Other Media files such as surveillance video or pictures. Each BOLO is entered in ARMS as an incident and has an expiration date that will automatically clear the event. This date is defaulted to 30 days from the creation of the event but can be manually set to a different date. The Print Summary button will pull up a summary list of all BOLOs for the date range selected.

The BOLOs module is to be created by dispatchers to add information that they and the officers need to be on the lookout for and aware of. They can create a BOLO by clicking on the BOLO button in the toolbar and that will create a new CAD event.



The dispatcher can add an expiration date, which will determine when it no longer appears in the BOLO Review, the BOLO type, and the Priority of the BOLO. The BOLO Type default values include Dangerous Person, Missing Person, and Stolen Vehicle, but Dispatchers can add in and Other values through the Code List. The Priority will determine where the BOLO appears in the Open Call List.

Commented [JW5]: Other values

Below the initial information, any text information can be added to the Subject Person Description, Subject Vehicle Description, and Contact Information fields. Then, they can also attach Involved Parties, Vehicles, Photos, and Other Media to the BOLO by saving and right-clicking below the tab they'd like to add to.

BOLO

Find Add Modify Save Cancel Close Print Print Summary

Date Entered: 06/14/2021 13:31 Expiration Date: 07/14/2021 Entered By: FOWLER, DEVIN

BOLO Type: DANGEROUS PERSON Priority: 1

Subject Person Description:  
tall blond man

Subject Vehicle Description:

Contact Information:  
Reporting party saw this man with a knife

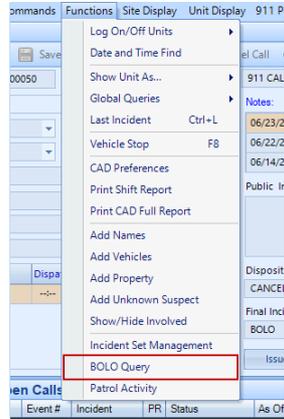
Involved Parties: Vehicles Photos Other Media

Involvement	Name	Arrest
REPORTING PARTY	MARCUSSON, CHERYL	NO

Once added, the BOLO will create a CAD Event which can then be left in the Open Call List, cleared out by adding an officer to the call and clearing, or by choosing Cancel Call. The BOLO will still appear when searching for it until the expiration date is reached or a user modifies it to expire on the present day.

BOLOs can be searched by both Dispatchers and Officers in different modules. The dispatchers can go to Functions, then BOLO Query to search by Date, Priority, BOLO Type, and Non-Expired or All. The Date Filter field allows the dispatcher to search by a date range, but also just based on the last 24, 48, and 72 hours and 7 days. Each can then be selected to view the information below it and even printed.

Commented [JW6]: Dispatchers and officers

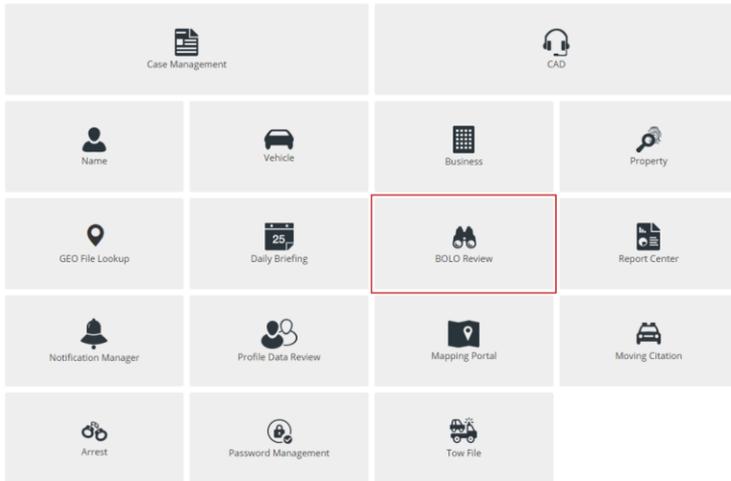


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 A screenshot of the 'BOLO Query' search interface. The window title is 'BOLO Query'. It features a search bar with 'Search', 'Clear', 'Cancel', and 'Print Summary' buttons. Below the search bar are several filter fields: 'Priority' (text input), 'BOLO Type' (dropdown menu), 'Date Filter' (dropdown menu), 'Date Range' (From: 06/01/2021, To: 06/23/2021), and 'Expiration Filter' (radio buttons for 'Non Expired Only' and 'All'). A table displays search results with columns for Incident #, Date Entered, Expiration Date, Priority, and BOLO Type. Below the table is a 'BOLO Info' section with fields for Date Entered, Entered By, Expiration, Incident #, and Priority. There are also text areas for 'Subject Person Description', 'Subject Vehicle Description', and 'Contact Information'.
 

Incident #	Date Entered	Expiration Date	Priority	BOLO Type
21-06-14-000050	06/14/2021 13:31	07/14/2021	1	Dangerous Person

Officers can search the BOLOs through their department's ARMS Mobile website by going to the home screen and selecting the BOLO Review button. They can then search by Date, Priority, BOLO Type, and Non-Expired or All. The Date Filter field allows the Officer to search by a date range, but also just based on the last 24, 48, and 72 hours and 7 days. Each can then be selected to view the information below it and even printed.



**BOLO Review**

Date Filter: Date Range [dropdown] Date From: 06/01/2021  
 Priority: [dropdown] BOLO Type: ALL

↓ To CSV

Incident Event #	Date Entered
21-06-14-000050	06/14/2021 13:31

**BOLO #21-06-14-000050**

General Info | Persons 1 | Vehicles | Photos | Other Media

Date Entered: 06/14/2021 13:31      Expiration Date: 07/14/2021      Priority: 1  
 BOLO Type: DANGEROUS PERSON      Entered by: DEVIN FOWLER

Person Description:  
tall blond man

Vehicle Description:

Contact Information:  
Reporting party saw this man with a knife

Close

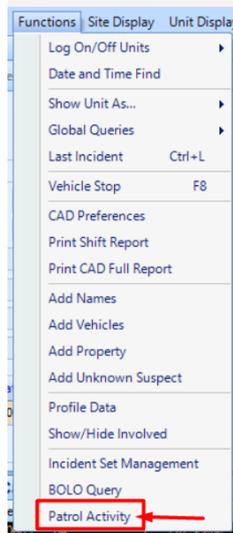
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## Patrol Activity

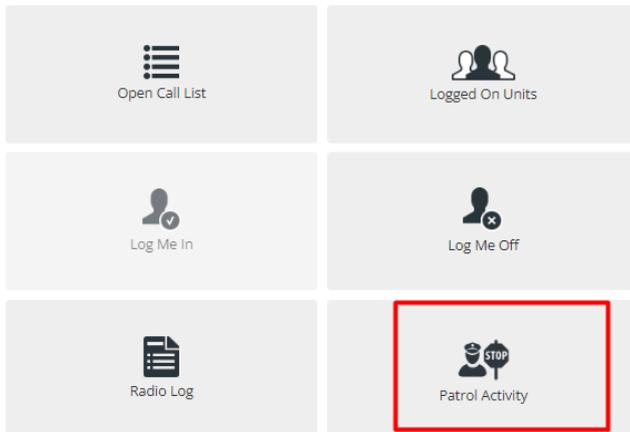
Patrol Activity is used for tracking an Officer's movement. It's mainly used when officers are patrolling or special events.

**Commented [JW9]:** Patrol Activity is used for tracking an Officer's movement. It's mainly used when officers are patrolling or special events.

To do this from CAD, go to Functions > Patrol Activity.



Once the dispatcher has added Patrol Activity, it can be viewed from Mobile CAD by the Officer.



Officers can search and print Patrol Activity in Mobile CAD.

Home / CAD Print Search Result + Add

### Patrol Activity

Date From:  From  To  Incident:

Officer:  Common Name:  Site:

1 - 10 of 19 items << < > >>

Date From/To	Common Name / Street	Officer	Crime Code	Disposition
10/06/2022 10:54 - 10/06/2022 10:54	30 MINUTE LOT	JANKI SHAH	Building Check	Clear <input type="checkbox"/>
02/17/2022 07:24 - 02/17/2022 09:24	ACADEMIC BUILDINGS	DEVIN FOWLER	Disturbance	Clear <input type="checkbox"/>
02/16/2022 12:20 - 02/16/2022 14:20	ANDERSON HALL	DEVIN FOWLER	Disturbance	Clear <input type="checkbox"/>
02/16/2022 10:10 - 02/16/2022 10:10	Cafeteria	DEVIN FOWLER	Disturbance	Clear <input type="checkbox"/>
11/11/2020 14:06 - 11/11/2020 15:06	KINARD HALL	JOSHUA DOWNS	Building Check	Clear <input type="checkbox"/>
02/26/2020 15:19 - 02/26/2020 15:19	SALOUM TENNIS FACILITY	LISA BLACKMON	Commercial Build Attempted Forcible Entry	Clear <input type="checkbox"/>
02/10/2020 10:34 - 02/10/2020 10:34	LYCEUM BUILDING	HOLD HOLD	Disturbance	Clear <input type="checkbox"/>
01/14/2020 14:30 - 01/14/2020 14:30	24 Sorority Row	HOLD HOLD	Assault-Simple	Clear <input type="checkbox"/>
03/26/2019 09:50 - 03/26/2019 09:50	DELTA GAMMA SORORITY	CASSIE CARRY	Building Check	Clear <input type="checkbox"/>
03/26/2019 09:50 - 03/26/2019 09:50	Fed EX Center	CASSIE CARRY	Commercial Build Attempted Forcible Entry	Clear <input type="checkbox"/>

To add new click on the Add button and fill Patrol Activity details such as Date\Time From, Date\Time To, Officer, Common Name, Location Detail, Street Number, Street Name, Incident, Disposition, Note#1, Note#2, and Comments.

Commented [JW10]: Lowercase the A

Commented [JW11]: On the Add

### Create New Patrol Activity

Date\Time From:  11/03/2022 19:18  To:  11/03/2022 19:18  Officer:  DEVIN FOWLER

Common Name:  4000 Block of Baltimore Avenue  Location Detail:

Street Number:  4000 Street Name:  BALTIMORE AVE

Incident:  Building Check  Disposition:  CL - Clear

Note #1:  Note #2:

Comments:

## CAD Additional Features

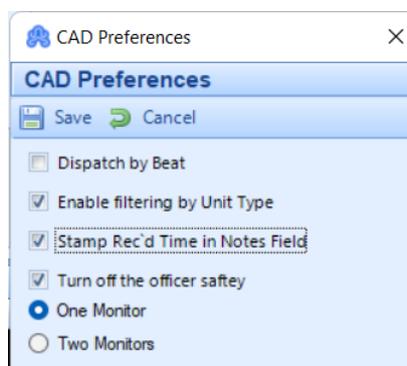
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### CAD Preferences

The CAD preferences window, found under Functions >> CAD Preferences, gives a quick access point for changing the behavior of the CAD interface.



The CAD Preferences window contains areas to change to dispatch by beat, enable filtering by Unit Type, stamp the received time in the Police Information field, and choose whether the CAD screen is split into two monitors or not.



**Dispatch by Beats** – This option works in correspondence with the Location codes. In the set-up menu, users have the option to include a beat number. If this has been done, when an officer is logged on, they can also have a beat number included. When the location code is used in CAD that has the same beat number as an officer that is logged on, CAD will automatically assign an available officer to that call.

**Enable filtering by Unit Type** – This option will allow the dispatcher to use the Unit Display menu to only display specific unit types in the Available Units List.

**Stamp Rec'd Time in Notes Field** – This will automatically stamp the Rec'd time of the call into the Police Information.

**Turn off the officer safety** - This will turn on/off Officer Safety alerts.

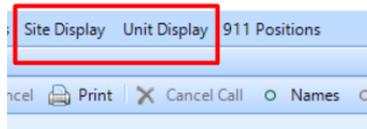
**One Monitor** – This option will display the CAD information, Available Units List, and Open Calls List all on one screen.

**Two Monitor** – This option will display the CAD information on one screen and the Available Units List and Open Calls List on another screen.

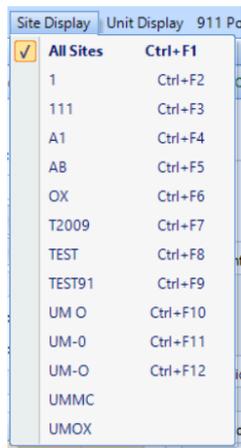
Once changes have been made to the CAD Preferences window, pressing Save will commit those changes.

### Site Display/ Unit Display

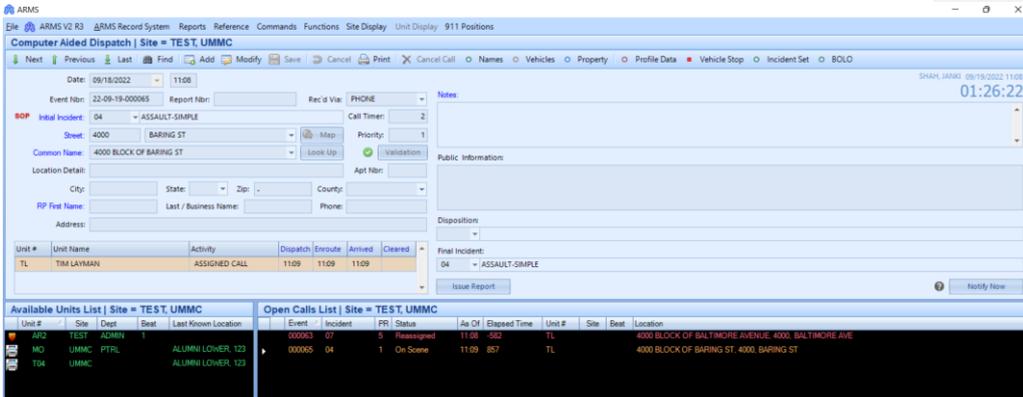
Customization of the display can be done using the Site Display/Unit Display Menu from the Menu Bar on the top.



Site display customizes display of Available Units List and Open call list.

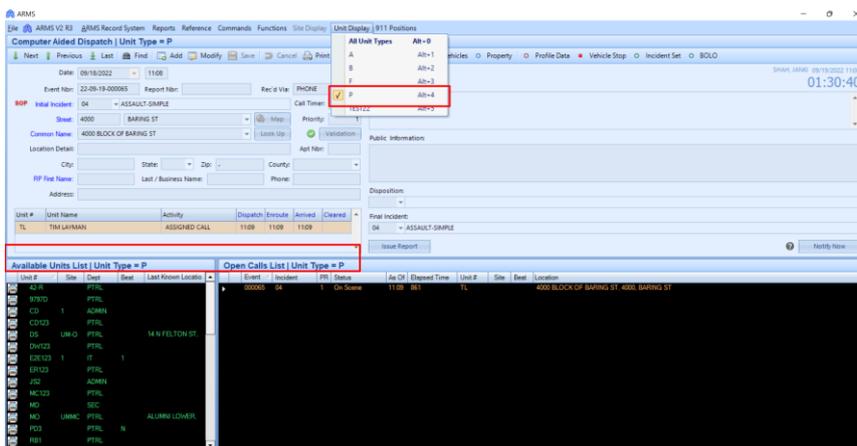


The Site Display shows a list of all the sites. Once the dispatcher selects a site from the list, it displays data about that site. By default, it shows information about all the sites.



Similarly, if the department has set up according to units, then the Unit display menu will list all Units, and data can be displayed accordingly.

Multiple units can be selected for display.

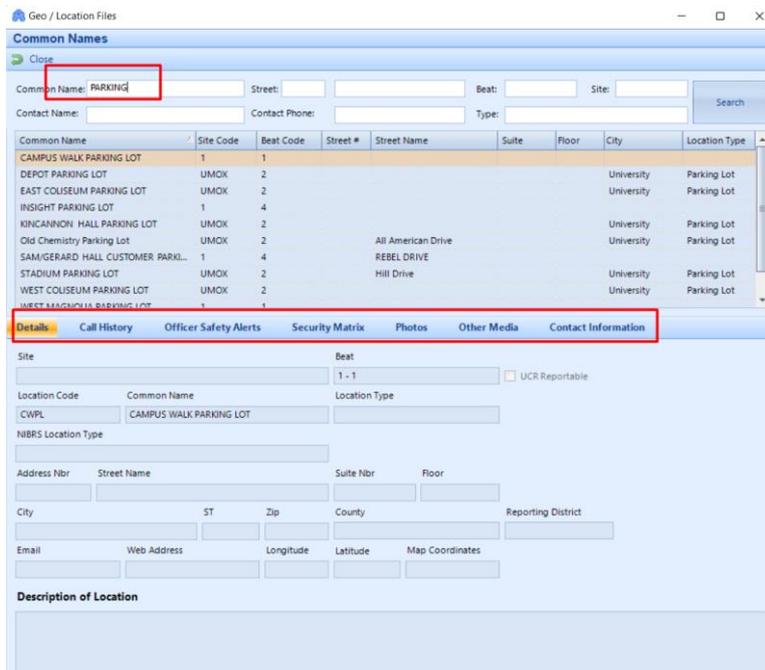


## Reference

It is a helpful tab to look at all references including Location, Employee, Phone Numbers, Crime Codes, Logged Vehicles, Skills, and Equipment, and Logged Units.



**Location** – It will show the history and information about the common name. This screen can also be accessed by clicking on “Common Name” in the main CAD area.



**Employees** – It will show the Employees List with all added details.

Employees								X
Print								
Last Name	First Name	Call Number	Home Phone	Cell Phone	Pager	Alt. Phone	Email	
A	A	A	A	A	A	A	A	
2TEST	TEST	344444						
2TESTS	TEST	2TEST1						
AAA	AAA	AAA						
ABRAHAM	MICHAEL	2TEST						
ACKER	SCOTT	ACKER						
AIRPORT	MEMPHIS	123MA						
AIRPORT	MEMPHIS	123123						
AISD	ANGLETON	ANGL						
ALBERTSON	KRISTEN	114						
AMU	PV	PV5						
ANDERSON	TOMMY	303						
ANDERSON	WILLIAM	B212						
ANDERSON	VINCENT	T26						
ARMS	DEV	Q123						
ARNOLD	BRADFORD	1701A		214-820-4444			BRADFORD.	
ASDFS	FASKJDF	ASDJFA						
ASH	JEANETTE	JA						
ATLANTIC	FLORIDA	FLA						
AURARIA	LOGIN	1234						
AUSTIN	LAVERNE	LA						
AVILA	PHILLIP	PA						

**Phone numbers** – It will show a list of all Phone Numbers.

Phone Numbers

Print

Filter all fields:

Phone	Last Name	First Name	Business	Building	Room	Address
1135	Ryan	Roberts	Customer Service			
123-456-7894	Smith	John	Cafeteria			784 Coliseum Dr./Poole Dr.
123-456-7894	Wirth	Jayson	Jayson Wirth Libr			1234 REBEL DRIVE
123-456-7894	Smith	Jason	ALUMNI LOWER			
133546846			Circle Apartments			
223-456-7890						
231-231-2414	asdfasf	asdfasfd	ALUMNI LOWER			
235-659-9874	Johnson	Peter	ABC Apartment C	2	504B	234 Coliseum drive
251-456-7890						
251-456-7891						
457-894-5621	Smith	John	ACADEMIC AREA			Circle
535-535-3233	test					
555-1234	SMITH	DAVE	KINARD HALL	MARTINDALE	223	207 REBEL DRIVE
555-2345	BROWN	GEORGE	KINARD HALL			207 REBEL DRIVE
555-555-5555	last	first	busi			
601-555-8479	Knight	Mike	ACADEMIC BUILD	A	102	4587 W Jackson Ave.
662-915-4911	Zuckerburg	Mark	UNIVERSITY POL	Kinard	219	207 REBEL DRIVE
874-521-1245	Howard	Lewis	ABC Apartment C	3	302A	234 Coliseum drive
985-624-1234	Roberts	Jason	ABC Apartment C	2	302B	234 Coliseum drive

Ready

**Crime Codes** – It will show a full list of all the crime codes added to the system.

Crime/Incident Codes

Print

Classification	Description	Offense Code	Code Section
	AGAINST SMTH AGAINST SMTH-N	88888	
	FIRE ALARM PANEL OFF-LINE	FAPO	
	FIRE ALARM PANEL ONLINE	FAP	
	FP2	0021	
	LUNCH BREAK	LUNCH	
	PROVIDE ASSISTANCE OUTSIDE JURISDICTION	OTHER	MISC
	SLIP AND FALL INCIDENT	SLIP	
	THIS IS A TEST CRIME CODE	TEST	
	WALK IN REPORT	WALK IN REP...	
ACCIDENT	ACCIDENT PERSONAL INJURY	44	
ACCIDENT	ACCIDENT PROPERTY DAMAGE	45	
ADMINISTRATIVE	EXPUNGE/EXUNCTION OF CRIMINAL CASE	EXP	
ADMINISTRATIVE	REPORT ISSUED IN ERROR	RIE	
ALARM	ALARM-PANIC	AP	
ALARM	FIRE ALARM	AF	
ALCOHOL	DETAINED -NOT ARRESTED	DETA	
ALCOHOL	INTOXICATED DRIVER	55	
ALCOHOL	INTOXICATED PERSON	56	
ALCOHOL	MINOR IN POSSESSION OF ALCOHOL	MIP	MSMIP
ALCOHOL	POSSESSION OF ALCOHOLIC BEVERAGE OVER21	ALCOV	67-1-87
ALCOHOL	POSSESSION OF ALCOHOLIC BEVERAGE UNDER21	ALCUN	67-1-81
ALCOHOL	POSSESSION OF BEER OVER 21 YOA	BEEROV	67-3-13
ALCOHOL	POSSESSION OF BEER; UNDER 21	BEERUN	67-3-70
ANIMAL	ANIMAL CRUELTY	ANIMAL	
ANIMALS	ADMINISTERING POISON TO ANIMALS	ANMLPN	97-41-17
ARSON	BURNING OF STATE SUPPORTED SCHOOL	ARSON	97-17-3(2)
ASSAULT	123456789012	05	
ASSAULT	AGGRAVATED ASSAULT ON A POLICE OFFICER	AGGAPO	97-3-7(2)
ASSAULT	AGGRAVATED ASSAULT WITH A FIREARM	AGGFIR	97-3-7(2)(B)
ASSAULT	ASSAULT WITH KNIFE OR CUTTING INST.	AGGKNI	97-3-7(2)(B)
ASSAULT	ASSAULT-SIMPLE	04	

Ready

**Logged on Vehicles** – It shows a list of all Logged vehicles.

Date and Time	Unit #	Unit Name	Vehicle ID
05-24-2018 13:49	C4	JAYSON WIRTH	127
09-24-2018 10:37	CD123	CASSANDRA CASSANDRA	410
10-17-2019 09:09	LT01	B STANDERFER	B2
11-05-2021 11:07	1234	HAHAHA	493
11-05-2021 11:07	AR2	ANTHONY RIZZO	493
05-02-2022 15:06	114	KRISTEN ALBERTSON	378
09-08-2022 01:39	CR01		414
09-08-2022 07:49	MK	MICHAEL KIRYK	395

**Skills and Equipment** – It shows a list of employees with the skills they have, and it shows a list of equipment that the department has.

**Skills and Equipment**

**Skills**  
 Filter \*    
 CPR, CERTIFIED  
 SPANISH SPEAKING

**Equipment**  
 Filter \*    
 Clothing  AED  
 clothing  9 MM Pistol  
 Body Cam  descr  
 SmithWesson  
 Bar Lights  
 Body Cam

**Found Units**

Code	CAD Unit Type	Description	Coincidence Count
		Other employees and vehicles	1 of 1

**Officers**

Call #	Officer Name	Skills And Equipment
20C4	WIRTH, JAYSON	CPR Certified; Spanish Speaking;
JBK	KOHLIEM, JOHNATHAN	CPR Certified; Body Cam;

**Logged on Units** – It shows a list of units that are logged on in the system.



Code	Description	Officers Logged On to Unit
ACKER		ACKER, SCOTT
CR01		ROTELLA, CHRIS
MR01		RODDINI, MARTIN
LT01	B STANDERFER	STANDERFER, BRADLEY
C4	JAYSON WIRTH	WIRTH, JAYSON
RB1	RODERICK BROWN	
CD123	CASSANDRA	BAILEY, CASSANDRA, DAVIS, CASSANDRA
T01	TRAINING 01	POLICE DEPT, RINDGE
9797D	DOWNS JOSHUA	DOWNS, JOSHUA
MD	MD	
CD	CD	CARRY, CASSIE
ER123	ERIC ROBERTSON	ROBERTSON, ERIC
G15	G15	EMORY, B, TUTOR, RANDY
000007D	LAURA JEACOB	TEST, ASHTON, TEST, ASHTON
11015	ANIMAL WELFARE	WELFARE, ANIMAL
JT123	JOHN TEST	TEST, JOHN
100	TIMOTHY GRANT	BLACKMON, LISA, GRANT, TIMOTHY
AR2	ANTHONY RIZZO	RIZZO, ANTHONY

## Reports

Reports can be generated for multiple CAD Events from ARMS CAD System.



**Print Shift Report** – It gives an overview of all CAD entries on the first page and a detailed view from the next page. Dispatchers need to select to and from date and time and it will show data accordingly.

Enter Criteria

OK Cancel

Date: 09/18/2022 Time: 03:00

To Date: 09/19/2022 Time: 13:00

UNIVERSITY OF ENDOR  
LFD  
CAD Shift Report from 03/01/2022 12:00 to 09/19/2022 13:00

**Total Entries : 37**

Vehicle Stops : 2	Reports Issued : 7	Arrests Occured : 1
Calls For Service : 24	Felony Reports : 3	Adult Arrests : 1
Felony Calls : 0	Misd. Reports : 0	Juvenile Arrests : 0
Misd. Calls : 3	Incident Reports : 2	
Incident Calls : 8	Other Reports : 2	
Other Calls : 26		

**Crime Classifications :**

ACCIDENTREPORT	0
ASSAULT	1
BOLO	2
BURGLARY	1
KIDNAPPING	2
LARCENY	1
SERVICE	2
THEFT	1
VANDALISM	1

Unit Number	Employee	Mileage	Fuel added	Beat	Radio	Keys
395	MILLARD, DAVID	15.00	0.00			
438	MCALISTER, MIKE	0.00	0.00			
B4	ALBERTSON, KRISTEN	0.00	0.00			

UNIVERSITY OF END2END  
UPD  
CAD Shift Report from 03/01/2022 12:00 to 09/19/2022 13:00

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[LOGON Beginning of Shift](#) May 02, 2022-Monday 22-05-02-000029  
 Received Via : --  
 RP : --  
 Common Name/Street :  
 Police Information : Rec'd: 14:19  
 Public Information :  
 CAD Units : Unit #: 3 14:19/ 14:19/ 14:19/ 14:19  
 Officers: BANAHAN, LESLIE #8 /

---

[LOGOFF End of Shift](#) May 02, 2022-Monday 22-05-02-000030  
 Received Via : --  
 RP : --  
 Common Name/Street :  
 Police Information : Rec'd: 14:19  
 Public Information :  
 CAD Units : Unit #: 3 14:10/ 14:10/ 14:10/ 14:10

---

[LOGON Beginning of Shift](#) May 02, 2022-Monday 22-05-02-000031  
 Received Via : --  
 RP : --  
 Common Name/Street :  
 Police Information : Rec'd: 14:44  
 Public Information :  
 CAD Units : Unit #: 114 14:44/ 14:44/ 14:44/ 14:44  
 Officers: ALBERTSON, KRISTEN #114 /

---

[LOGOFF End of Shift](#) May 02, 2022-Monday 22-05-02-000032  
 Received Via : --  
 RP : --  
 Common Name/Street :  
 Police Information : Rec'd: 14:45  
 Public Information :  
 CAD Units : Unit #: 114 13:44/ 13:44/ 13:44/ 13:44

---

[LOGON Beginning of Shift](#) May 02, 2022-Monday 22-05-02-000033  
 Received Via : --  
 RP : --  
 Common Name/Street :  
 Police Information : Rec'd: 15:06  
 Public Information :  
 CAD Units : Unit #: 114 15:06/ 15:06/ 15:06/ 15:06  
 Officers: ALBERTSON, KRISTEN #114 /

---

[VEHICLE Vehicle Stop](#) May 27, 2022-Friday 22-05-27-000034  
 Received Via : Radio  
 RP : --  
 Common Name/Street :  
 Disposition : Handled By Officer

**Print CAD Full Report** – It will generate a full CAD Report of the currently opened CAD, it will work similarly to the print button in the toolbar.

**Commented [JW13]:** Would we need to add event here?

UNIVERSITY OF END2END  
UPD  
CAD Full Report

Date: 09/18/2022 11:08    Event Nbr: 22-09-19-000065    Report Nbr:    Rec'd Via: Phone

---

Initial Incident: 04 - ASSAULT - Assault-Simple  
 Final Incident: 04 - ASSAULT - Assault-Simple  
 Common Name: 4000 Block of BARING ST

Location Detail:  
 Street Nbr: 4000    Name: BARING ST    Apt Nbr:  
 City: Oxford    State: MS    Zip Code: 39047    County: LAFAYETTE

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Reporting Person:    Phone:  
 Address:  
 Notes:  
 Public Information:

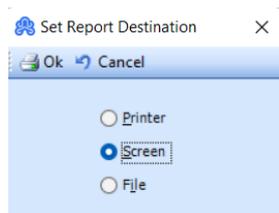
---

Disposition:  
 Issue Report     Service Call     Media Log

---

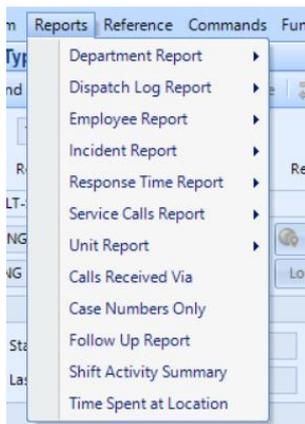
Units Involved:	Activity	Dispatch	Enroute	Arrived	Cleared
TL - TIM LAYMAN	AC	11:09	11:09	11:09	

On click of Print Shift Report or Print CAD Full Report, it will ask the Dispatcher to select the destination of the report. The printer will allow the dispatcher to print directly, the screen option is similar to print preview and the file option will start a download in a word document or pdf form.



**Commented [JW14]:** Similar to print preview and the file option will start a download in a word document or pdf form.

All other options to generate CAD reports can be found under Report Menu. It has multiple options and sub-options to select from.

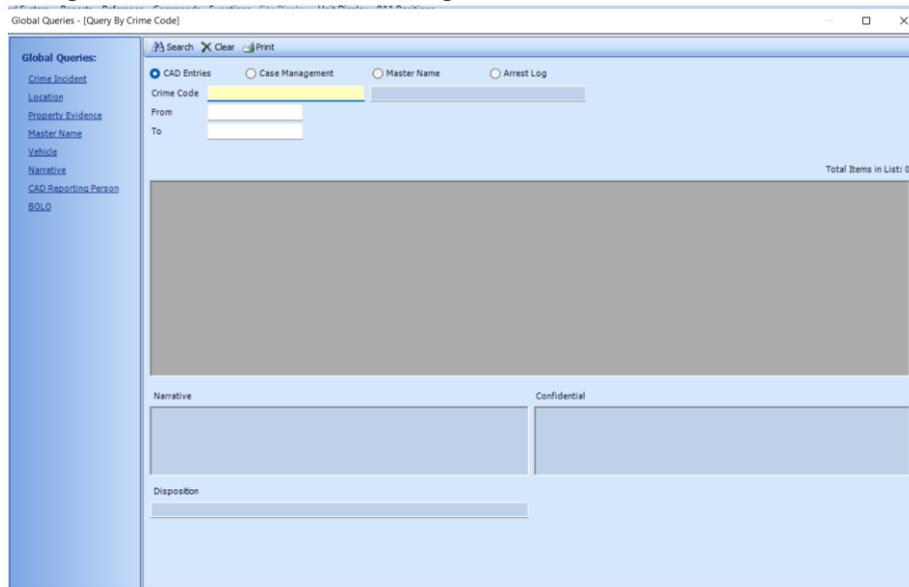


## Global Queries

It is a way to search everything within CAD.



Data like Crime/ Incident, Location, Property/Evidence, Master Name, Vehicle, Narrative, CAD Reporting Person, and BOLO can be searched from CAD Entries, Case Management, Master Name and Arrest Log.



Any Yellow field is Code filled. So, the dispatcher can type “?” and it will show a list of all codes. When the dispatcher double-clicks any of the result entries, it will directly navigate to that entry in CAD.

Commented [JW15]: Filled?

All tabs have different options within them.

Commented [JW16]: All tabs