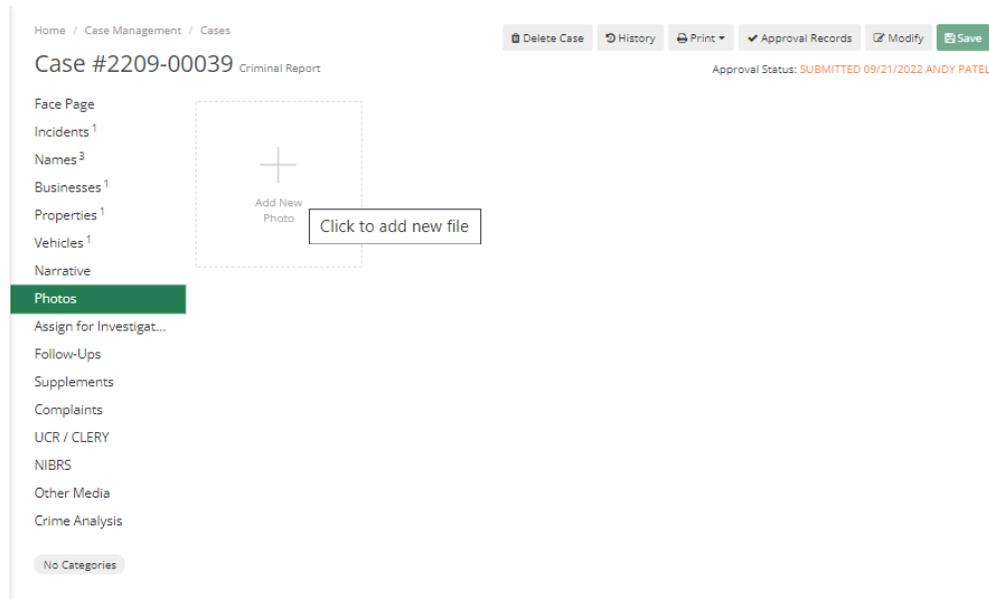


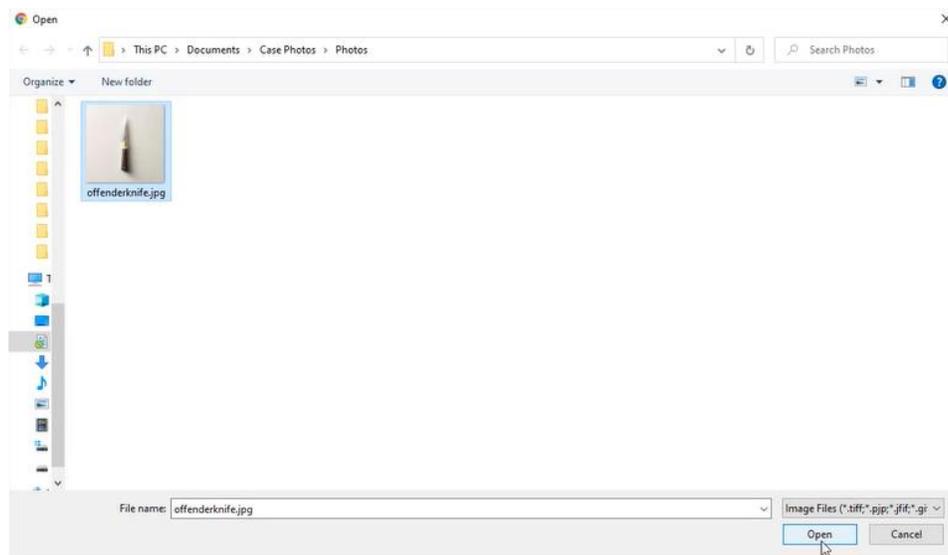
Case Management Advanced

Photos and Other Media

Officers can add Photos through the photos tab.

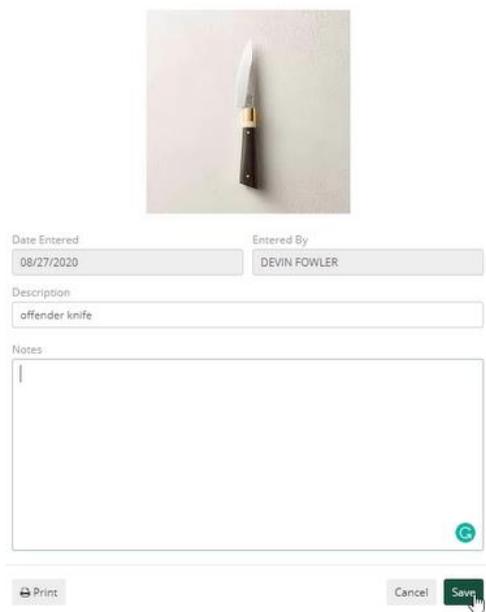


On click of add new photo. It will show a dialog, where officers can select a photo, they want to add to the case.



Then after selecting, again a dialog will appear where Officer can add details about the photo like the Date Entered, Entered By, Description and Notes.

Officers can also print those details by clicking on the Print button. After adding details to Photo Hit Save. If Officer is using a device such as a Mobile phone, they can capture an image and can upload that image to ARMS.

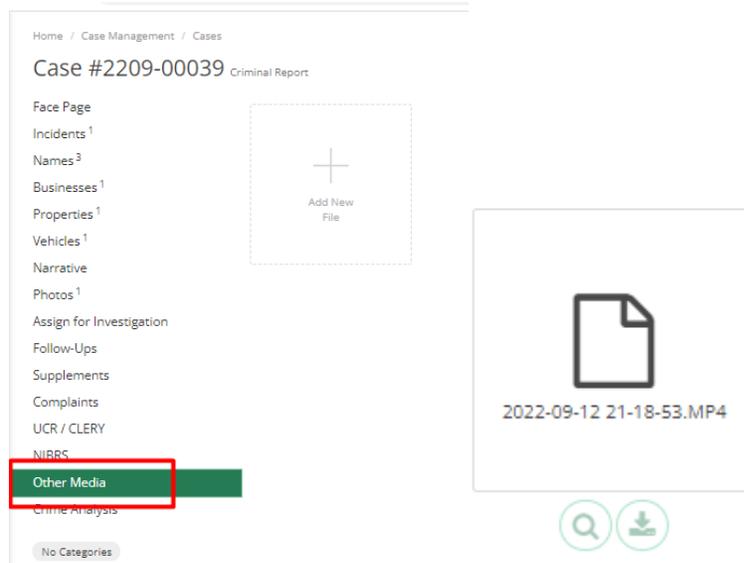


The screenshot shows a form with a photo of a knife at the top. Below the photo are fields for 'Date Entered' (08/27/2020) and 'Entered By' (DEVIN FOWLER). A 'Description' field contains the text 'offender knife'. Below that is a 'Notes' text area. At the bottom of the form are three buttons: 'Print', 'Cancel', and 'Save'.

For Photos, officers can Print, View, and Download uploaded files.



In the Other Media tab, officers can upload any type of File that is not a photo like documents, videos, audio, etc.

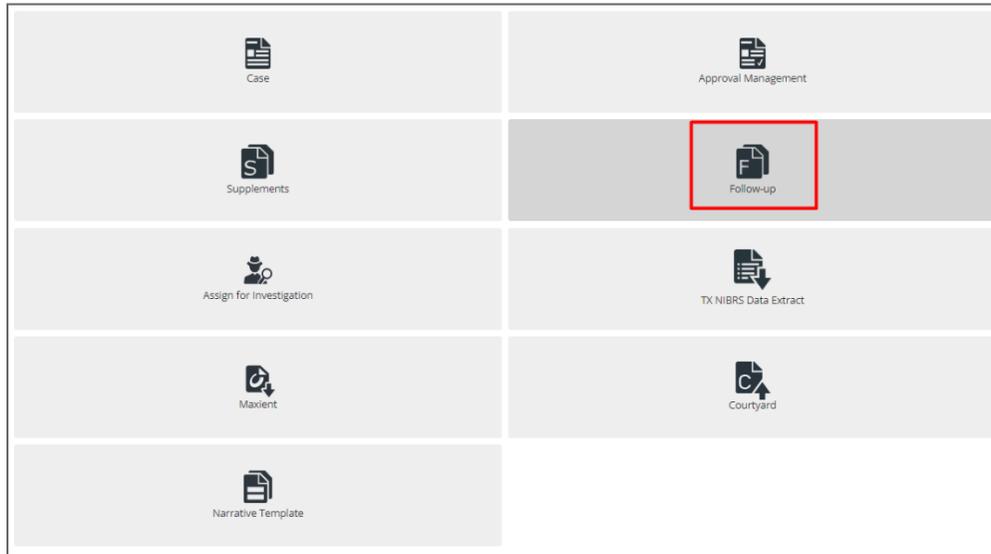


The screenshot shows a web interface for case management. The breadcrumb trail is 'Home / Case Management / Cases'. The main heading is 'Case #2209-00039 Criminal Report'. On the left is a sidebar menu with items like 'Face Page', 'Incidents 1', 'Names 3', 'Businesses 1', 'Properties 1', 'Vehicles 1', 'Narrative', 'Photos 1', 'Assign for Investigation', 'Follow-Ups', 'Supplements', 'Complaints', 'UCR / CLERY', 'NIBRS', 'Other Media' (highlighted with a red box), and 'Crime Analysis'. The main content area has a dashed box with a plus sign and 'Add New File'. To the right is a file card for '2022-09-12 21-18-53.MP4' with view and download icons.

Other Media and Photos both allow multiple selections of items. Officers can upload multiple items together. They can View or Download uploaded files.

Follow-up

The Follow-up tab in the Case Management module works very similarly to the Supplement tab. It will allow officers to view any Follow-Ups that they last modified, edit those Follow-Ups, submit them for approval, and add new Follow-Ups.



When Officer selects the Follow-Up tile the first screen will show them, are all the Follow-Ups they have last modified. For each Follow-Up, they will be able to see its Case Number, Follow up Date, Officer Name, Approval Status, Follow up status, Site, Date, and time when it was Last Modified.

Home / Case Management + Add New

Follow Ups Search

Case Number: Date From: From To Officer: JANKI SHAH X Site: Status:

Save My Search

Found 3 record(s) << < > >>

Case #	Follow Up Date	Officer	Approval Status	Follow Up Status	Site	Last Modified
2210-00046	10/31/2022	JANKI SHAH	New		UM OXFORD MS	10/31/2022 11:05
2210-00044	10/06/2022	JANKI SHAH	New			10/06/2022 15:03
2209-00039	09/22/2022	JANKI SHAH	New			09/22/2022 12:06

Officers can also add Follow Ups to cases directly.

Case #2210-00046 Criminal Report

Approval Status: IN-PROGRESS

Face Page [+ Add Follow-Up](#)Incidents¹Names²

Businesses

Properties

Vehicles

Narrative

Photos

Assign for Investigat...

Follow-Ups¹

Supplements

Complaints

UCR / Clery

NIBRS

Other Media

Crime Analysis

[+ Add](#) [No Categories](#)

Date Reported	Officer	Status	Approval Status	Time Fro...	Time To	Last Modified By	Last Modified Time
10/31/2022	JANKI SHAH	New				JANKI SHAH	10/31/2022 11:05

Follow-Up details [↗](#) [Delete Follow-Up](#)

Date Reported: 10/31/2022 Officer: JANKI SHAH

Status: Approval Status: New

Time From: Time To:

Last Modified By: JANKI SHAH Last Modified Time: 10/31/2022 11:05

Comments:

Narrative:

To create a new Follow-Up, Officer can click on Add New button and search by the Case Number for the Case they would like to add the Follow-Up to, or as mentioned above can go to the case directly.

For editing existing Follow-Up, Officer can select follow-up from the listing, and after that click on Modify button to modify it.

Home / Case Management / Follow Ups

[← Back to Case](#)
[↻ History](#)
[🗑 Delete FollowUp](#)
[🖨 Print](#)
[✓ Approval Records](#)
[✎ Modify](#)
[💾 Save](#)

Follow Up #2210-00046 Approval Status: NEW

Case info

Follow up

- Names⁰
- Businesses⁰
- Properties⁰
- Vehicles⁰
- Photos

Follow-Up Date Reported: 10/31/2022

Officer: JANKI SHAH

Status: N/A

Time from: [] Time to: []

Last Modified By: JANKI SHAH Last Modified Time: 10/31/2022 11:05

Comments: []

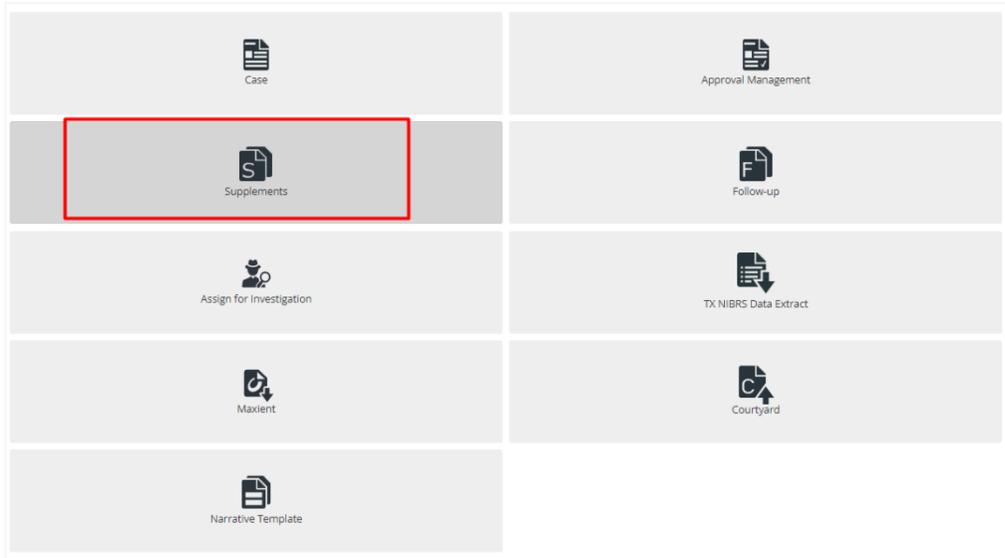
Narrative: [] [Use Template](#)

There are tabs within the Follow-Up that lets officers view and add information to the Follow-Up. The first tab is the Case info tab which lets them view some basic information about the Case that the Follow-Up is associated with. The remaining tabs are Names, Businesses, Properties, Vehicles, and Photos. These tabs can show them more information on the Follow-Up and add information to each of those tabs.

Officers can also submit the Follow-Ups for Approval the same way they do for Cases. The submitted Follow-Up will also show up in the Approval Management Module.

Supplement

Departments use a supplementary police report when additional information is brought forward after the initial report was filed. Also, crime investigations that involve several officers may contain supplementary reports from other officers. If there is any use of force involved in the case, then that can also be recorded as a part of supplements.



Officers can use Supplements search to search supplements by Case Number, Date From, Date To, Officer, Site, Status, and Use of Force.

A screenshot of the 'Supplements Search' form in a web application. The form is located under the breadcrumb 'Home / Case Management' and has an 'Add New' button in the top right. It contains several search fields: 'Case Number' (text input), 'Date From' (date range input with 'From' and 'To' sub-inputs), 'Date To' (date range input with 'To' sub-input), 'Officer' (dropdown menu), 'Site' (dropdown menu), and 'Status' (dropdown menu). There is also a 'Use of Force' dropdown menu. At the bottom right, there are three buttons: 'Save My Search' (checkbox), 'Clear' (trash icon), and 'Search' (magnifying glass icon).

Supplements can only be viewed if there is a case with supplements attached to them. If Officer wants to add a new supplement to a case, they must know the case number. They can add supplements to a case by going to Case > Select any case they would like to add supplements to > Add Supplements

Case details must be added completely before adding supplements to them.

The supplement includes Case Info, Names, Use of Force, Naloxone, Business, Properties, Vehicles, Photos, and K9

Use of Force, captures information about the involved person in the use of force, types of force used, the force used or not, whether force was effective or not, the Reason force was used, the weapon carried by the suspect, injury to the suspect, injury to the officer, medical assistant to suspect, medical assistant to the officer, front and back images to select the area where force was used.

Officers can print supplements and use of force reports by clicking on the print button in the upper right corner of the screen.

Home / Case Management / Supplements

Supplement #22-0035

Case info
Involved person in Use of Force
Supplement: PARK MARK

Names¹

Use of Force⁰

Naloxone⁰

Businesses⁰

Properties⁰

Vehicles⁰

Photos

K9⁰

Front Missed Back

Type of Force Used	Force Used?		Was Force Effective?	
Include all options used during incident	Yes	No	Yes	No
Physical	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Chemical Agent	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Impact	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Taser	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Fire Arm - Pointed	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Fire Arm - Fired	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Other	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
MB CVO	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
testing	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

Reason Force Used: Select one

Weapon Carried by Suspect: NONE

Injury to Suspect: NONE

The field is required

Injury to Officer: NONE

Medical Assistance to Suspect: NONE

Medical Assistance to Officer: NONE

In the Naloxone tab, officers can report any overdose of naloxone or any other drugs.

It allows officers to add information such as the name of an involved person, signs of overdose, signs post overdose, amount of naloxone used, length of time taken effect, and other actions taken, the officer can also add details of a drug whose overdose is suspected, how is the response of the subject, did subject transport to hospital if yes then add hospital name and did subject survive

Home / Case Management / Supplements

Supplement #22-0035

Case info
Involved person in Naloxone
Supplement: MANSON MARK

Names³

Use of Force¹

Naloxone⁰

Businesses⁰

Properties⁰

Vehicles⁰

Photos

K9⁰

Signs of Overdose	Is Present?	Signs Post Overdose Withdrawal	Is Present?
Blue Lips	<input type="checkbox"/>	Complaint of Muscle Aches	<input type="checkbox"/>
Breathing Slowly	<input type="checkbox"/>	Combative	<input type="checkbox"/>
Not Breathing	<input type="checkbox"/>	Inhabitable/Angry	<input type="checkbox"/>
No Pulse	<input type="checkbox"/>	Nauseous	<input type="checkbox"/>
Other	<input type="checkbox"/>	Other	<input type="checkbox"/>
Slow Pulse	<input type="checkbox"/>	Runny Nose	<input type="checkbox"/>
Unresponsive	<input type="checkbox"/>	Vomiting	<input type="checkbox"/>

Amount of Naloxone Used (Doses):

Length of Time to take effect (Minutes):

Suspected Overdose of Which Drug(s):

+ Add

Other Actions Taken

Other Actions Taken	Is Present?
ARD	<input type="checkbox"/>
Chest Compressions	<input type="checkbox"/>
CPR	<input type="checkbox"/>
Other	<input type="checkbox"/>
Rescue Breathing	<input type="checkbox"/>
Sternal Rub	<input type="checkbox"/>

Subject Response: Select one

Did The Subject Transport To Hospital: Yes No

Did The Subject Survive: Yes No

Hospital Name:

A police dog, also known as K-9 or K9 (a homophone of canine), is a dog specifically trained to assist members of law enforcement.

If K9 is used by an officer in the case, then its information is added here. It contains K9 name/breed, weather, temperature, mutual aid, its Regional K9 team or not, Agency name

and number, Team name, and deployment type. The deployment type is used to add information for which reason K9 was used in the case.

Some departments use this section to just report the breed, so we have added the option to add the K9 name/breed.

Home / Case Management / Supplements

Supplement #22-0035

← Back to Case History Delete Supplement Print Approval Records Cancel Save

Approval Status: NEW

Remove K9 Record

Case info

Supplement

Names³

Use of Force¹

Naloxone⁰

Businesses⁰

Properties⁰

Vehicles⁰

Photos

K9⁰

K9 Name / Breed

Select one

Weather

N/A

Temperature (*F)

Mutual Aid

Yes No

Agency

N/A

Agency Related Nbr

Regional K9 Team

Yes No

Team Name

N/A

Deployment Type

N/A

For CLERY go to the CLERY section as shown below screenshot and select what is applied to your Department.

The screenshot shows a web form with two main sections. The left section is titled "Clery ACT - TITLE IX - SaVE ACT" and contains several rows of radio button options for "No" and "Yes":
- Title IX Compliance: No Yes
- SaVE Act: No Yes
- Domestic Violence - VAWA: No Yes
- Dating Violence - VAWA: No Yes
- Stalking - VAWA: No Yes
- Did a forcible or non-forcible sex offense occur in addition to an already counted murder or manslaughter?: No Yes
Below these is a dropdown menu for "Sex Offense" with "N/A" selected.
The right section is titled "Arson" and contains:
- A dropdown menu for "Cause of Fire" with "N/A" selected.
- A dropdown menu for "Structure Type" with "N/A" selected.
- A checkbox for "Unoccupied Structure" which is unchecked.
- Input fields for "Number of Injuries" (0) and "Number of Deaths" (0).
- An input field for "Property Loss Total" (0.00).
- A dropdown menu for "Mobile" with "No Vehicle Involved" selected.

Similarly, for NIBRS go to the NIBRS tab and hit the "Start New Review" button.



Crime Analysis and Categories

At the very bottom of the Menu, there is an option for Crime Analysis. After going to the Crime Analysis tab, hit the "Add MO Information" button. Here Officer can add details about the crime scene and what happened there.

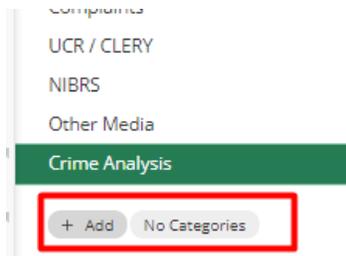


Lighting STR — Street Lights X ▾	Security BA — Burglar Alarm X ▾	Alarm Type AD — Audible X ▾
Type of Structure CAFE — CAFETERIA X ▾	Target PBPROP — PUBLIC PROPERTY ITEMS X ▾	
Point of Entry ▾	Tools Used for Entry ▾	Method of Entry ▾
Exit ▾		
Suspect Action #1 ▾	Suspect Action #2 ▾	Suspect Action #3 ▾
Used Computer ▾	Under the Influence ▾	Number of Suspects ▾
Notes Sans Serif ▾ Normal ▾ B <i>I</i> <u>U</u> <u>A</u>		

Close Save

Add Category

Below Crime Analysis there is an option to Add a Category.



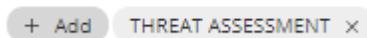
On click of the "Add" Button officer can choose categories from the available options.

Categories ×

<input checked="" type="checkbox"/> THREAT ASSESSMENT	<input type="checkbox"/> Alcohol Related	<input type="checkbox"/> Traffic Related
<input type="checkbox"/> Drugs Involved	<input type="checkbox"/> Group Involved	<input type="checkbox"/> Weapon Involved
<input type="checkbox"/> Arrest Occured	<input type="checkbox"/> Domestic Violence	<input checked="" type="checkbox"/> TIMELY WARNING

Cancel Save

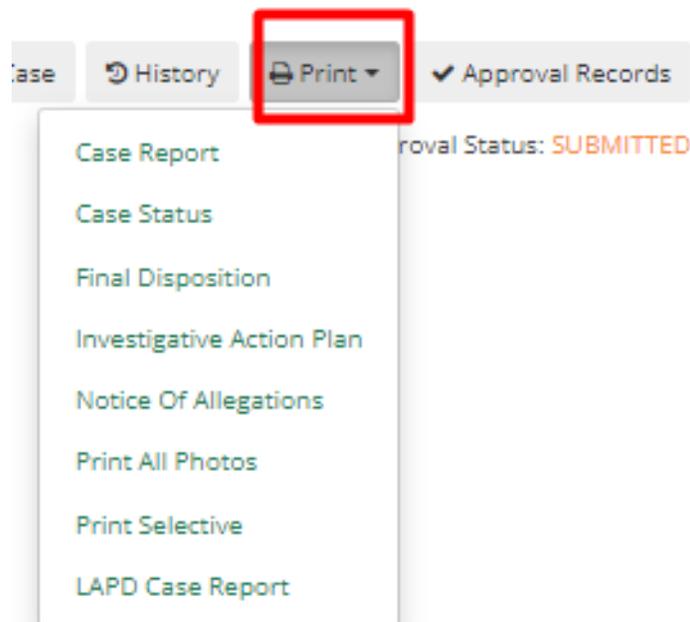
After saving the selection it will be visible beside Add button.



This is used for reporting and Querying in the system.

Print

Officers can print the case by clicking on the top "Print" button. There are multiple options to select from.



Print Option	Description
Case Report	It prints a complete case report, with all the information added by Officer. It can be downloaded. Supplements and all other parts will be printed.
Case Status	Prints out Case Status
Final Disposition	Prints out Final Disposition

Investigative Action Plan	Prints out Investigative Action Plan
Notice Of Allegations	Prints out Notice of Allegations
Print All Photos	Prints out all Photos. Any photos that are in the case can be printed with descriptions and other information in the photo.
Print Selective or Print Case Selective	<p>Officers can pick and choose what prints out in the case report. They can include supplements, narrative, Follow up, Synopsis, etc. in the case report. They can also include vehicles, names, and properties. They can also exclude a few details from the case report like SSN, Address, DOB, Student Id, Driver's License, and Phone.</p> <div data-bbox="532 583 1377 1071"> <p>Print Case Selective</p> <p> <input type="checkbox"/> Narrative <input type="checkbox"/> Follow Up <input type="checkbox"/> UCR Review Record <input type="checkbox"/> Synopsis <input type="checkbox"/> Supplement <input type="checkbox"/> Unknown Suspect </p> <p>Names <input type="text" value="N/A"/> <input type="button" value="x Clear"/> <input type="button" value="v"/> </p> <p>Vehicles <input type="text" value="N/A"/> <input type="button" value="x Clear"/> <input type="button" value="v"/> </p> <p>Properties <input type="text" value="N/A"/> <input type="button" value="x Clear"/> <input type="button" value="v"/> </p> <p>Exclude these items from Names</p> <p> <input type="checkbox"/> Address <input type="checkbox"/> Student Id <input checked="" type="checkbox"/> SSN <input type="checkbox"/> Driver License # <input type="checkbox"/> Phone <input type="checkbox"/> DOB </p> <p style="text-align: right;"><input type="button" value="Close"/> <input type="button" value="Print"/></p> </div>
LAPD Case Report	Prints LAPD Case report.

Example of Case Report:

Case Report
1 / 5 100%

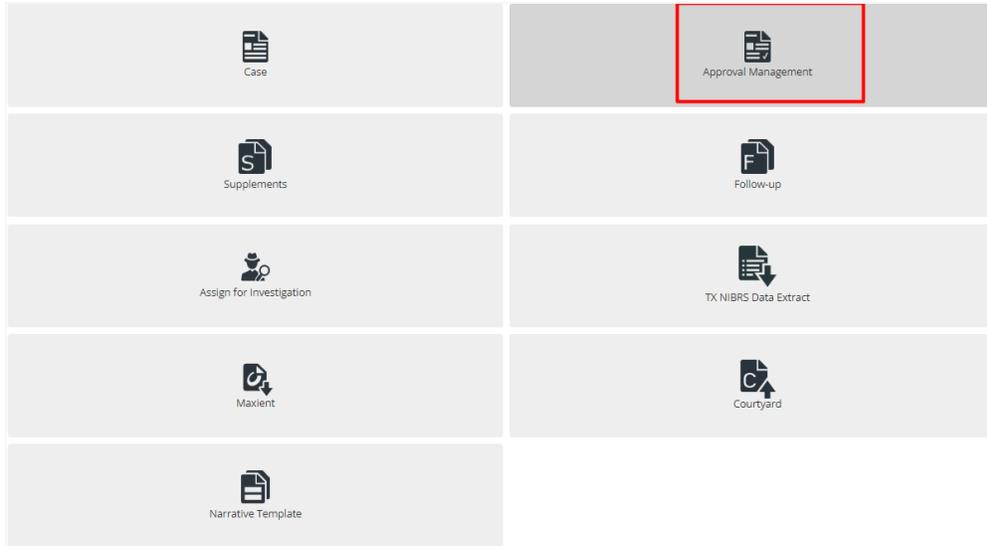
UNIVERSITY OF ENDZEND
UPD
CRIMINAL CASE REPORT
207 REBEL DR Fairhope, TX

PHONE: 800-776-6783 FAX: 662-513-0922

LOCATION OF OCCURRENCE / ADDRESS Fairhope, TX		DATE / TIME REPORTED 05/01/2022 07:58	CASE NO. 2209-00039									
CODE SECTION 123456789012	CRIME DESCRIPTION	CLASSIFICATION ASSAULT	LOSS 0.00									
FROM: DATE/TIME	TO: DATE/TIME	APPROVED NO	RECOVERY 0.00									
CASE STATUS ACTIVE		RELATED AGENCY	RELATED AGENCY NUMBER									
ITEMS IN REPORT <input type="checkbox"/> SUPPLEMENT <input checked="" type="checkbox"/> PICTURE/IMAGE <input checked="" type="checkbox"/> FOLLOW UP <input type="checkbox"/> PROPERTY/EVIDENCE												
CATEGORIES <input type="checkbox"/> Alcohol Related <input type="checkbox"/> Traffic Related <input type="checkbox"/> Drugs Involved <input type="checkbox"/> Group Involved <input type="checkbox"/> Weapon Involved <input type="checkbox"/> Arrest Occurred <input type="checkbox"/> Domestic Violence <input type="checkbox"/> TIMELY WARNING												
R#	NAME	SUFFIX	RACE	ETHNICITY	SEX	GENDER	AGE	DOB	HT	WT	HAIR	EYE
ARR	SMITH, LARRY MICHAEL	SR	W	NH	M		62	03/15/1960				
DRIVERS LIC. NO.	STUDENT ID		TYPE Non Student									
ARREST INFORMATION												
LOCATION OF ARREST												
CODE SECTION 97-3-7(2)(B)	CRIME DESCRIPTION Aggravated Assault with a Firearm	CLASSIFICATION ASSAULT										
ARREST DATE 05/01/2022	LEVEL Detention	ARRESTING OFFICER POWELL, DEVEN										
R#	NAME	SUFFIX	RACE	ETHNICITY	SEX	GENDER	AGE	DOB	HT	WT	HAIR	EYE
VIC	MARCUSON, CHERYL		U	U	U							
DRIVERS LIC. NO.	STUDENT ID		TYPE STUDENT									
R#	BUSINESS NAME		BUSINESS TYPE									
VIC	PIZZA PALACES		Food Service or Dining									
LOCATION DESCRIPTION												
STREET NAME AND NUMBER			SUITE	FLOOR	CITY	STATE	ZIP	PHONE				

Approval Management

The management section in Case Management allows officers to check if they have received a Case that needs their approval or if their Case is Kicked Back to them.



It shows Case Log details, Approval Process, and Approval History

Approval Management

To CSV

Found 2 record(s)

Type	Number	Action Date	Origin User	Destination User	Last Modified By	Last Modified	Site
Case Log	1807-00079	09/17/2018 11:52	ASHTON, JONES	DEVIN, FOWLER	ASHTON, JONES	09/17/2018 11:52	
Supplement	21-0031	03/09/2022 13:47	ANDY, PATEL	JOHN, DOE	ANDY, PATEL	03/09/2022 13:47	

Case Log details

Number	1807-00079	Date Reported	07/09/2018 08:56
Officer	ASHTON JONES	Status	ACTIVE
Last Modified By	ASHTON JONES	Last Modified Time	09/17/2018 11:52

Approval Process

Take Delete

Action Date	09/17/2018 11:52	Action	Submission
Origin User	ASHTON JONES	Destination User	DEVIN FOWLER
Last Modified By	ASHTON JONES	Last Modified Time	09/17/2018 11:52

Plain Notes

Approval History

Action Date	Action	Origin User	Destination User	Last Modified By	Last Modified Time	Report
09/17/2018 11:52	Submission	ASHTON JONES	DEVIN FOWLER	ASHTON JONES	09/17/2018 11:52	

Officers can see cases as per Site or Submission type. These filters have multiple options to choose from.

