Crime & Incident Codes Setup

It's an important part of ARMS, Admin will be checking and changing these codes as per reporting criteria. To get there click on the Crime and Incident Tab in the Setup menu.

Main Fields

The first screen displays the list of Crime codes added to the system, it can be filtered to filter as per requirement or else Admin can also Add a New Crime code. Admin can also Bulk Edit items in the list and can Export codes which will export all the Crime codes into a CSV file or Excel Spread Sheet.

Important fields to understand while adding Crime Codes are as below:

Offense code – It is a code for Offenses that the Dispatcher can put in and can quickly type out.

UCR Data -   It is for UCR Summary Reporting.

Code Section - It can be anything that can be specific to a state.

Clery Act Data - It is for Clery, Admin can select Clery Act Data from the list from the selected Offense Code.

NCIC Number – If the selected offense code is some offense code that needs to be seen by NCIC then this option is required to fill.

NIBRS Offense – It is for NIBRS reporting, that's going to be added if Admin/Officer is reporting for NIBRS.

Description – It is a description of the Offense Code; it describes what type of code it is.

Classification – It is a general overview of the Offense code. For example, Aggravated assault, simple assault, etc. all come under assault. It makes it easier to see reporting as per classification.

Portal Classification – It relates to the mapping portal where it chooses a specific classification that matches the portal.
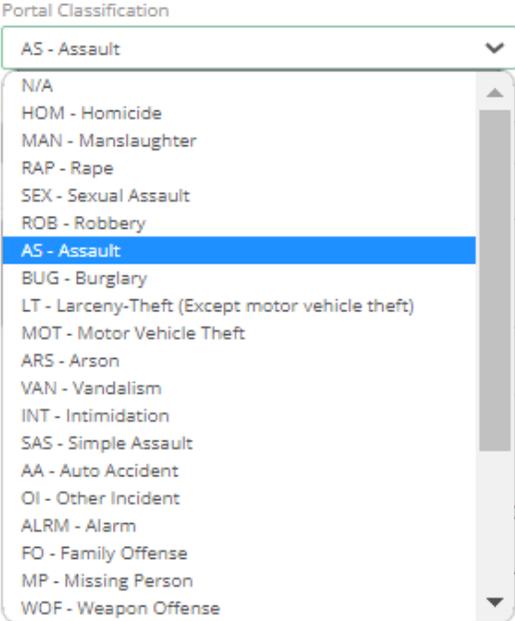
Level of Offense – It shows the level of Offense which can be Incident, Misdemeanors, Felonies, or Other.

Level of Offense

M

I
M
F
O

Call Timer - Alert will pop up as per the time set here. If 60 min is set, then every 60 min an alert will pop up to a Dispatcher. It can be lowered or higher as per the requirement.   Dispatchers can change if they have permission, every time

Call Priority – It goes from 1 to 5, the higher the priority the higher the Call in Open Call List. 1 would be on top and would be at the bottom.

State Offense Code – This is for NIBRS Reporting; it will be required while reporting for NIBRS.

Standard Operating Procedure – This shows up on the Dispatcher side, whenever a Dispatcher puts in a crime code it will pop up an alert for them to be able to view the Standard Operating Procedure.

Crime Types

Crime Types – This is more for Reporting of this Crime Code. It has multiple checkboxes as described below:

<u>Include in Media Log and Include in "Right to know"</u> is related to Clery.

Include in Media Log means when a user tries to Print Media Log it will show up with this Crime Code.

<u>Call for Service</u> – Any kind of Crime code that the department considers a Call for Service for the department

<u>Crime Against Person</u> – Crime which includes a Person as a Victim. For Example, Assault.

<u>Crime Against Property</u> - Crime which includes a Property as a Victim. For Example, Burglary.

<u>Crime Against Society</u> - Crime where no person is involved or there is no Victim. For Example, Involvement of Drugs/Narcotics/Weapons.

<u>UCR Part 1 and Part 2</u> – It is for UCR Summary Reporting.

Drug Law, Liquor Law, and Weapon Possession - These all are related to Clery Reporting. Weapon Possession is to track that, that call has a Weapon Possession.

Criminal – It will label crime as Criminal.

Include in Briefing Report – It will add a Department Briefing Report in ARMS Home Screen.

Secure Check – If there is a building check and the Officer is allowed to self-initiate the call then they will see crime codes that have security checks allowed.

Active Code – If this checkbox is unchecked then it will not show any Officer or any Dispatcher. It will retain all information in past but will not allow anything in the future unless it's marked active again.

Display this crime code in

Display this crime code in - All checkboxes here help to customize the view for Dispatchers and Officers. It will display as per settings made here.