NIBRS Code Setup
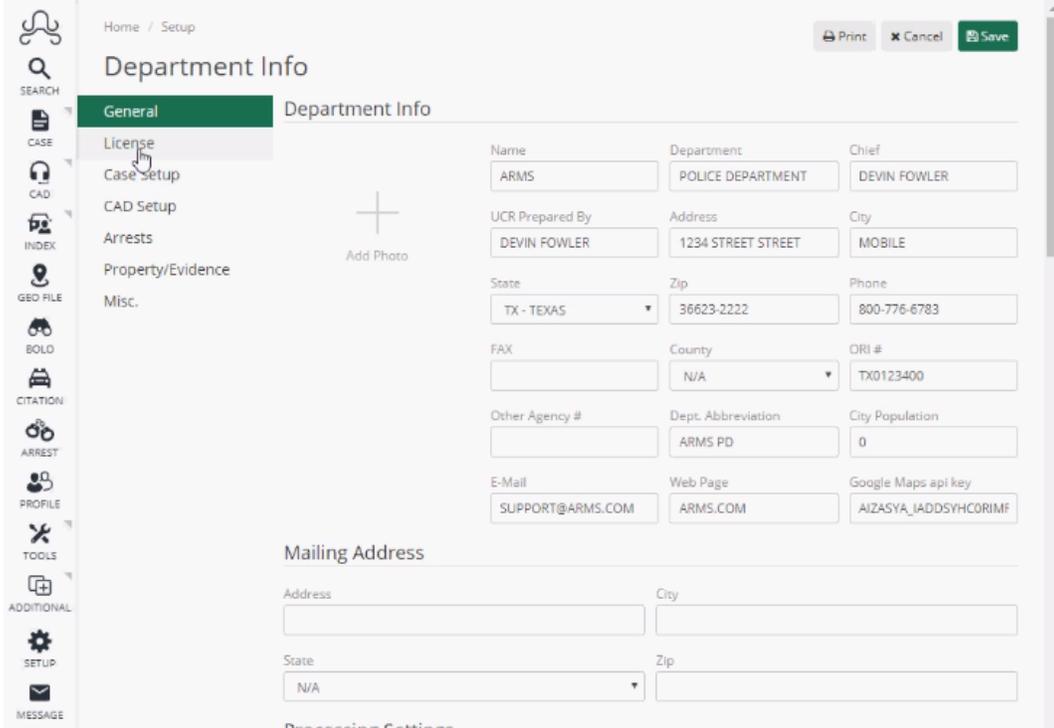
Contents

Navigating to the Setup Menu

Log into ARMS and find the Setup Menu icon in the bottom-left of the home screen.
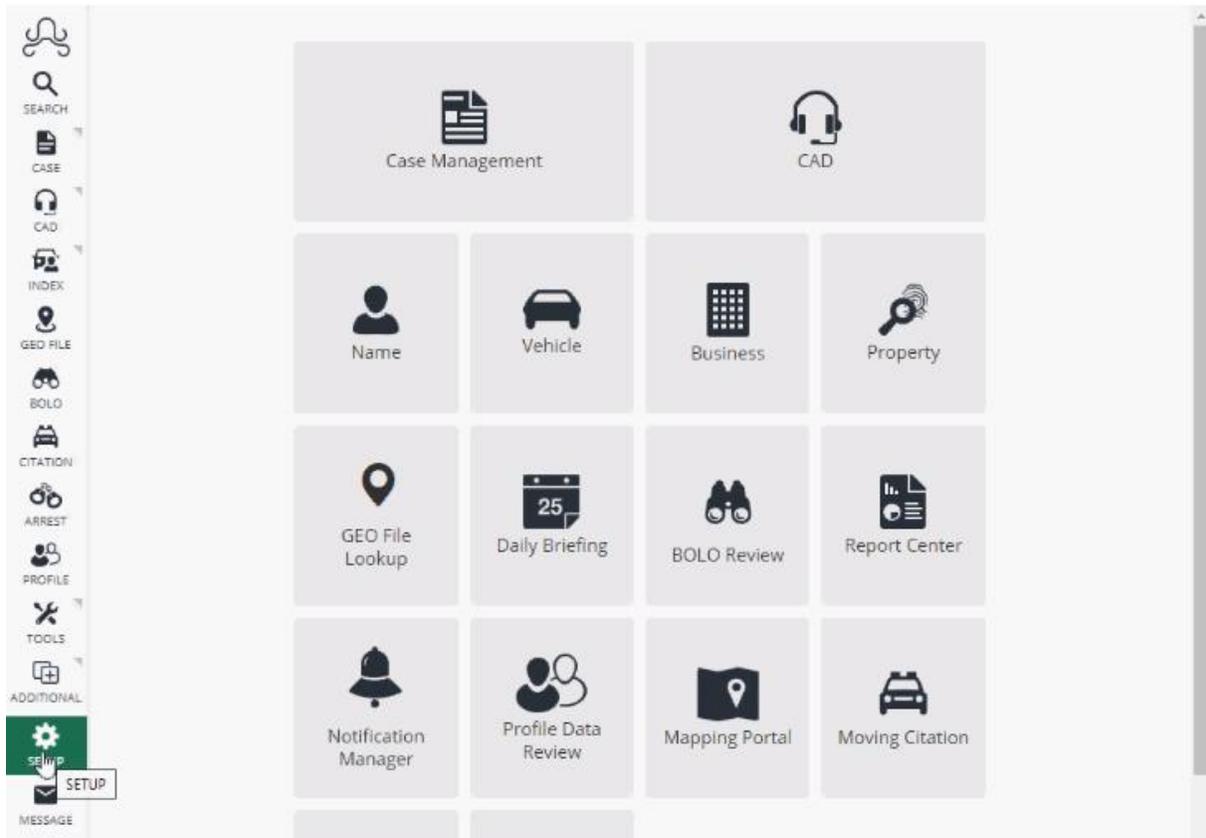
Navigating to License

From the Setup Menu, go to System Defaults and click on the License tab.

License Information

In the **License Information** tab, you'll see your department's **Available Components**.

If your department does not have **NIBRS** enabled, you'll need to reach out to **ARMS Support** and provide them with the exact name that is in the **Company** tab for your license and the components your department currently has. They will then send you an updated **License Key** that includes NIBRS.

Navigating to Dictionary Synchronization Settings

From the **Setup Menu**, go to **System Defaults** and scroll down to the **Dictionary Synchronization Settings** section.

Entering Dictionary Synchronization Settings

If your **Dictionary Synchronization Settings** are grayed out, you'll want to check the **Enable Dictionaries Synchronization** box to enter the information.

The **Dictionaries Server Address** will be: **HTTP://SYNC.ARMS.COM:3224/DATADICTIONARIES2/DATADICTIONARIES.SVC**

For the **Username** and **Password**, you'll need to reach out to **ARMS Support** and they can create an account and provide that information to you.

Dictionaries Synchronization Settings

☐ Enable Dictionaries Synchronization

Dictionaries Server Address   User Name   Password

[Test Connection]

Navigating to the Dictionaries Synchronization Page

From the **Setup Menu**, scroll down to the **Dictionaries Synchronization** module.

There you can see all codes that can be updated and only show ones that have updates available

Dictionary Synchronization Information

The **Dictionary Synchronization** can be used to update your **ARMS** with all the **NCIC** Vehicle Makes, Models and Colors.

It can also be used to update your **ARMS** with all the required and up-to-date **NIBRS** codes.

Updating a Code with "Extraneous Codes"

If you select a code to update, that code may have some **Extraneous Codes**.

These are codes in your **ARMS** that could not be matched to one in the standardized list.

This screen will show you the **Old Code** that is in your system and you can use the drop-down to select a **New Code**.
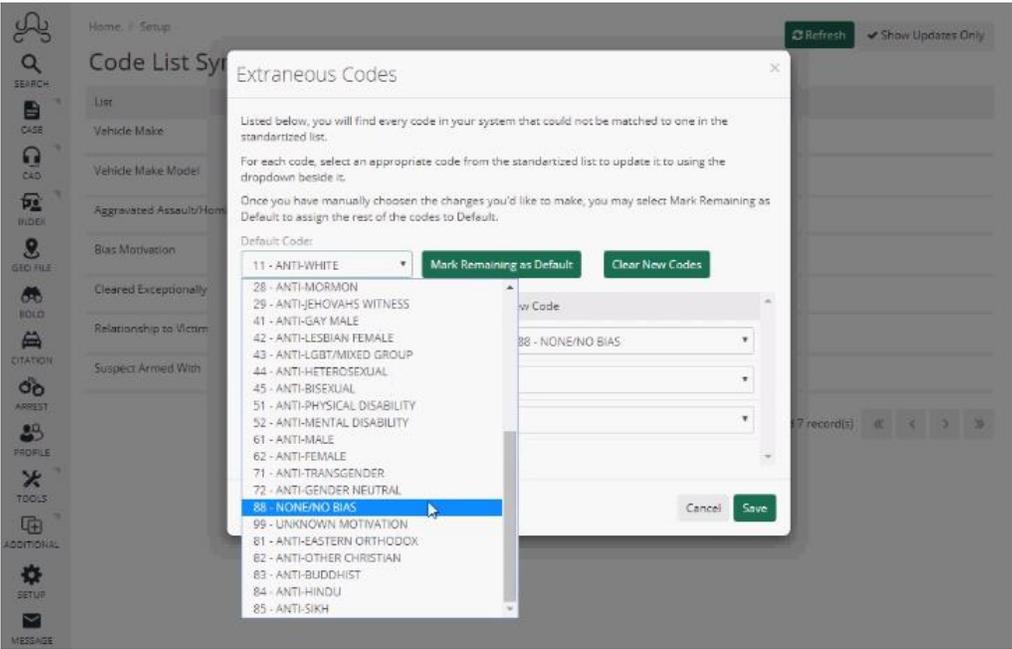
You can also select a **Default Code** from the drop-down of **New Codes** to mark all codes that you did not manually pick a **New Code** for as that **Default Code.**
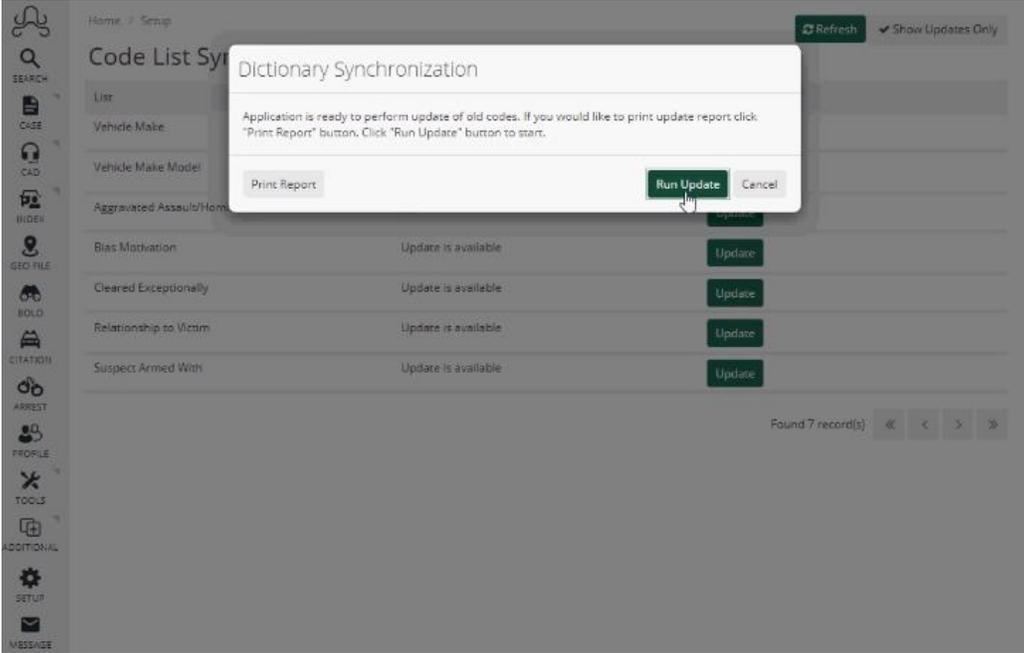
Updating a Code with "Conflict Resolving"

If you select a code to update, that code may need some **Conflict Resolving**.

These are codes in your **ARMS** that could be matched to one in the standardized list but are altered.

This screen will show you the **Conflict Description** which will show you the **Description** of the code you currently have and then point to the appropriate value.

You can choose to keep the old code and mark it as inactive, check to **Keep Duplicate** box. This will also still import the appropriate value.

Leaving the **Keep Duplicate** box unchecked will update the old code with the appropriate value.
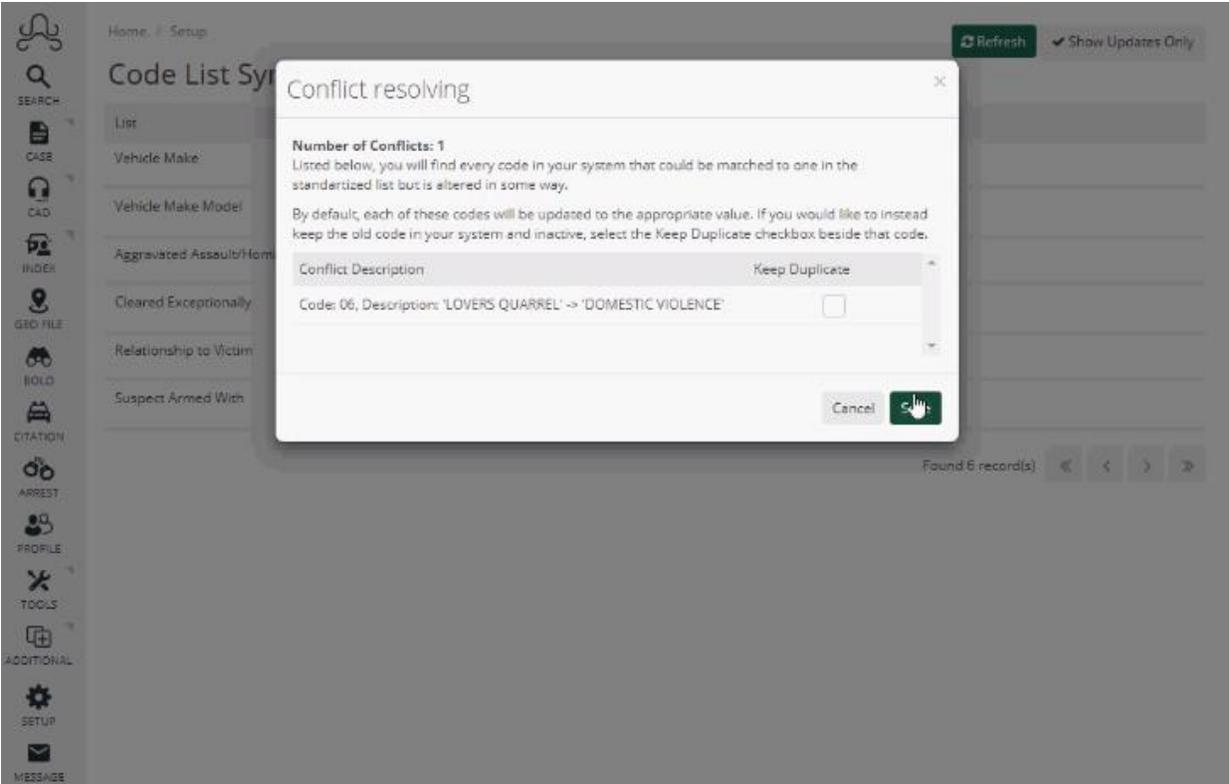
Navigating to Crime Code

From the **Setup Menu**, go to the **Crime and Incident** module.

In there, you can search for the code that you'd like to edit.
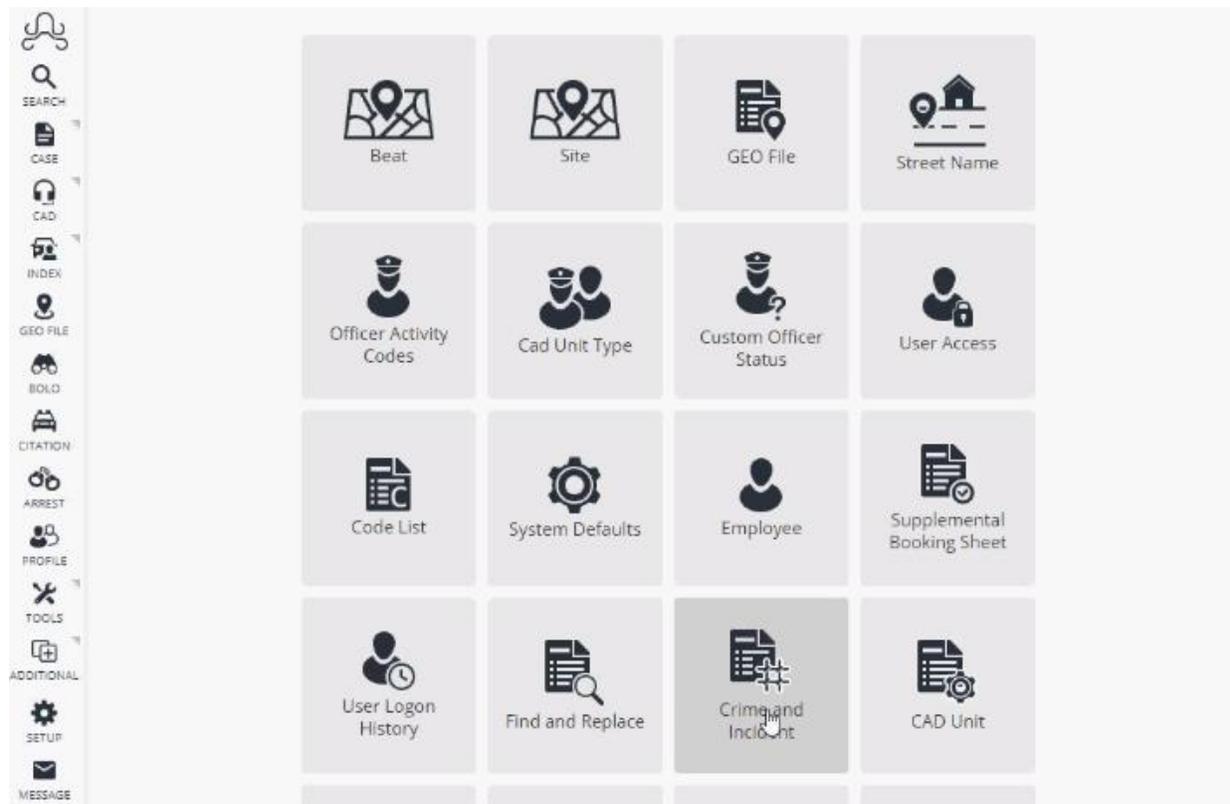
Editing Crime Codes

For **NIBRS**, you'll want to edit the crime code to have the correct **UCR Offense** code and have the correct **Crime Against** checkbox checked.

Bulk Editing Crime Codes

You can also **Bulk Edit** crime codes on the main crime code page by clicking the button and selecting the multiple codes that you'd like to update.

FBI NIBRS UCR Offense Codes

Below you can find the list of **Group A** and **Group B** crimes for **NIBRS** and their corresponding **UCR Offense Code** and **Crime Against Category**.

Group A

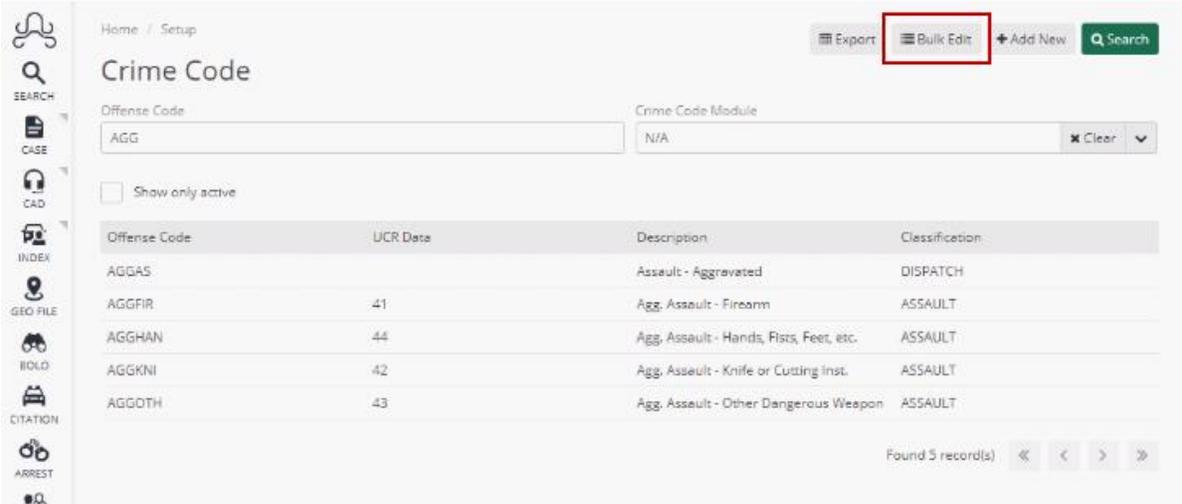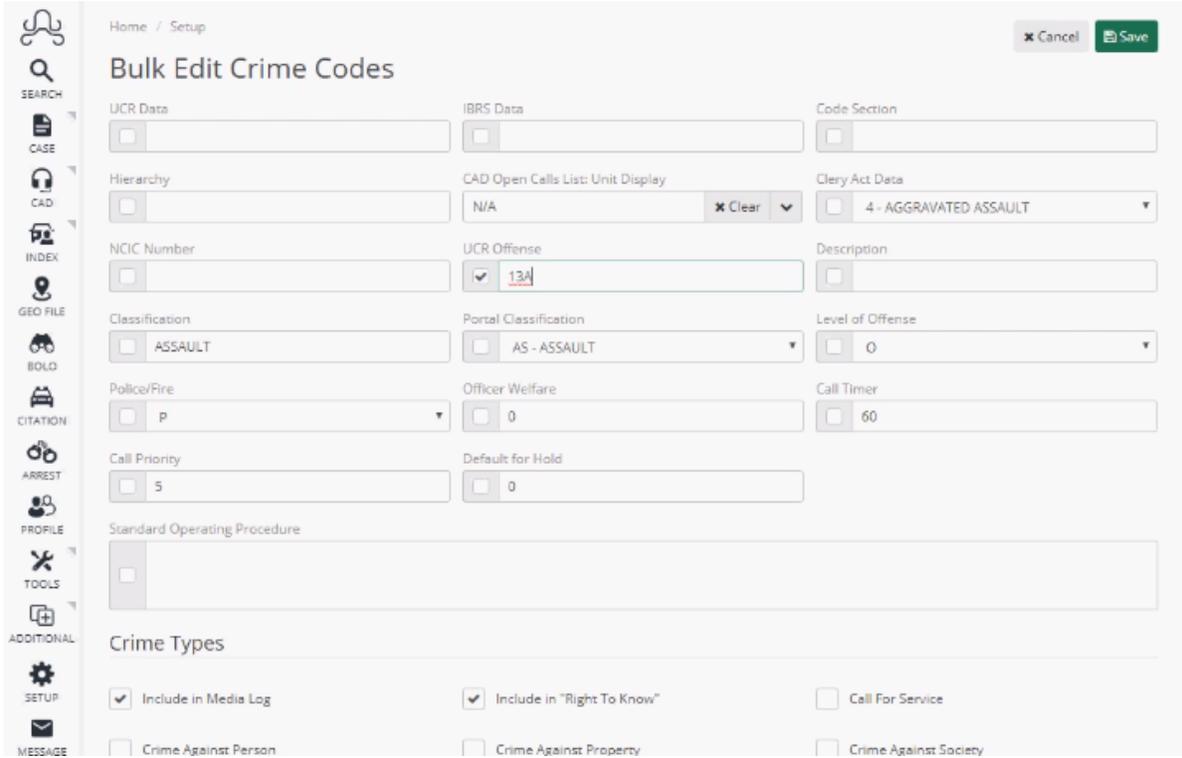| Offense Description	UCR Offense Code	Crime Against Category
Animal Cruelty	720	Society
Arson	200	Property
Assault – Aggravated	13A	Person
Assault – Simple	13B	Person
Assault – Intimidation	13C	Person
Bribery	510	Property
Burglary – Breaking & Entering	220	Property
Counterfeiting/Forgery	250	Property
Vandalism	290	Property
Drugs – Narcotic Violations	35A	Society
Drugs – Equipment Violations	35B	Society
Embezzlement	270	Property
Extortion/Blackmail	210	Property
Fraud – False Pretense/Swindle	26A	Property
Fraud – ATM/Credit Card	26B	Property
Fraud – Impersonation	26C	Property
Fraud – Welfare	26D	Property
Fraud – Wire	26E	Property
Fraud – Identity Theft	26F	Property
Fraud – Hacking/Computer Invasion	26G	Property
Gambling – Betting/Wagering	39A	Society
Gambling – Operating/Promoting	39B	Society
Gambling – Equipment Violations	39C	Society
Gambling – Sports Tampering	39D	Society
Homicide – Murder/Non-Negligent	09A	Person
Homicide – Negligent Manslaughter	09B	Person
Homicide – Justifiable	09C	Person
Human Trafficking – Commercial Sex Acts	64A	Person
Human Trafficking – Involuntary Servitude	64B	Person
Kidnapping/Abduction	100	Person
Larceny/Theft – Pick Pocketing	23A	Property
Larceny/Theft – Purse Snatching	23B	Property
Larceny/Theft – Shoplifting	23C	Property
Larceny/Theft – From Building	23D	Property
Larceny/Theft – From Coin Op Machine	23E	Property
Larceny/Theft – From Motor Vehicle	23F	Property
Larceny/Theft – Vehicle Parts & Accessories	23G	Property
Larceny/Theft – All Other Larcenies	23H	Property
Motor Vehicle Theft	240	Property
Pornography/Obscene Material	370	Society
Prostitution	40A	Society
Prostitution – Assisting or Promoting	40B	Society
Prostitution – Purchasing Prostitution	40C	Society
Robbery	120	Property
Sex Offense – Forcible Rape	11A	Person
Sex Offense – Forcible Sodomy	11B	Person
Sex Offense – Sexual Assault w/ Object	11C	Person
Sex Offense – Forcible Fondling	11D	Person
Sex Offense – Non-Forcible – Incest	36A	Person
Sex Offense – Non-Forcible – Statutory Rape	36B	Person
Stolen Property – Receiving	280	Property
Weapons Law Violations	520	Society

Group B

Offense Description	UCR Offense Code
Bad Checks	90A
Curfew/Loitering/Vagrancy Violations	90B
Disorderly Conduct	90C
Drunkenness	90D
Family Offenses, Non-Violent	90F
Liquor Law Violations	90G
Peeping Tom	90H
Runaway	90I
Trespass of Real Property	90J
All Other Offenses	90Z

FBI Offense Lookup Table

If you have a question on what UCR Offense Code a crime would have, you can use the FBI Offense Lookup Table found on page 45 of the FBI NIBRS User Manual.

You can download this manual now by clicking the following link: FBI NIBRS User Manual

Navigating to GEO File
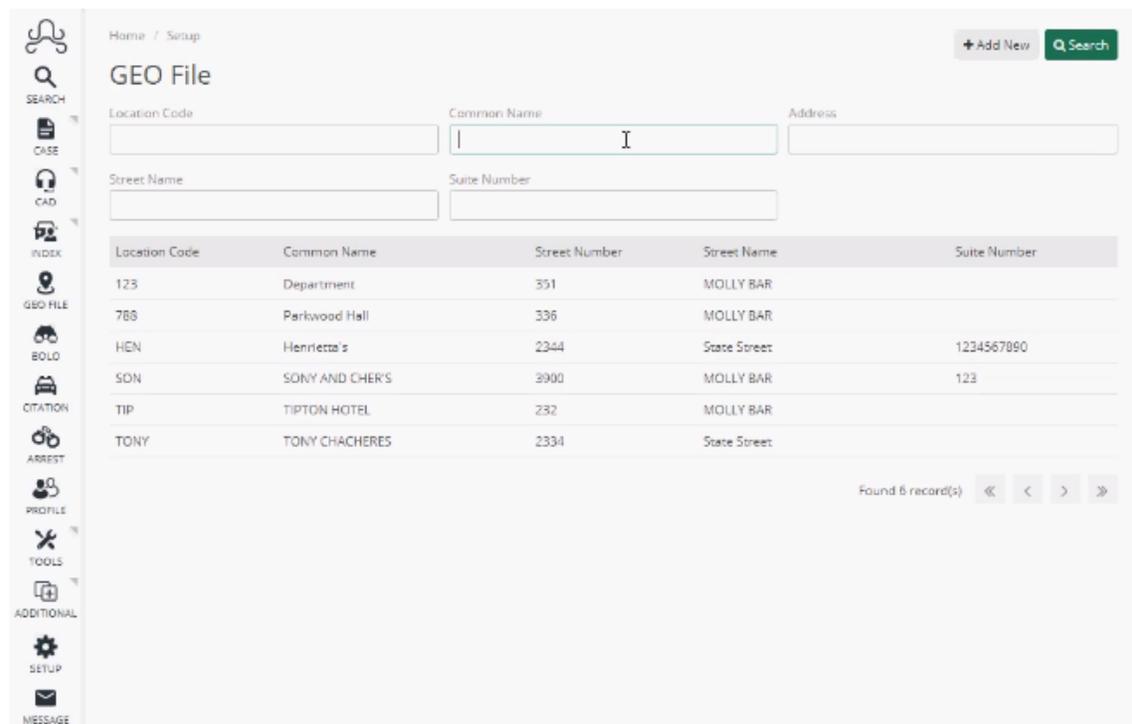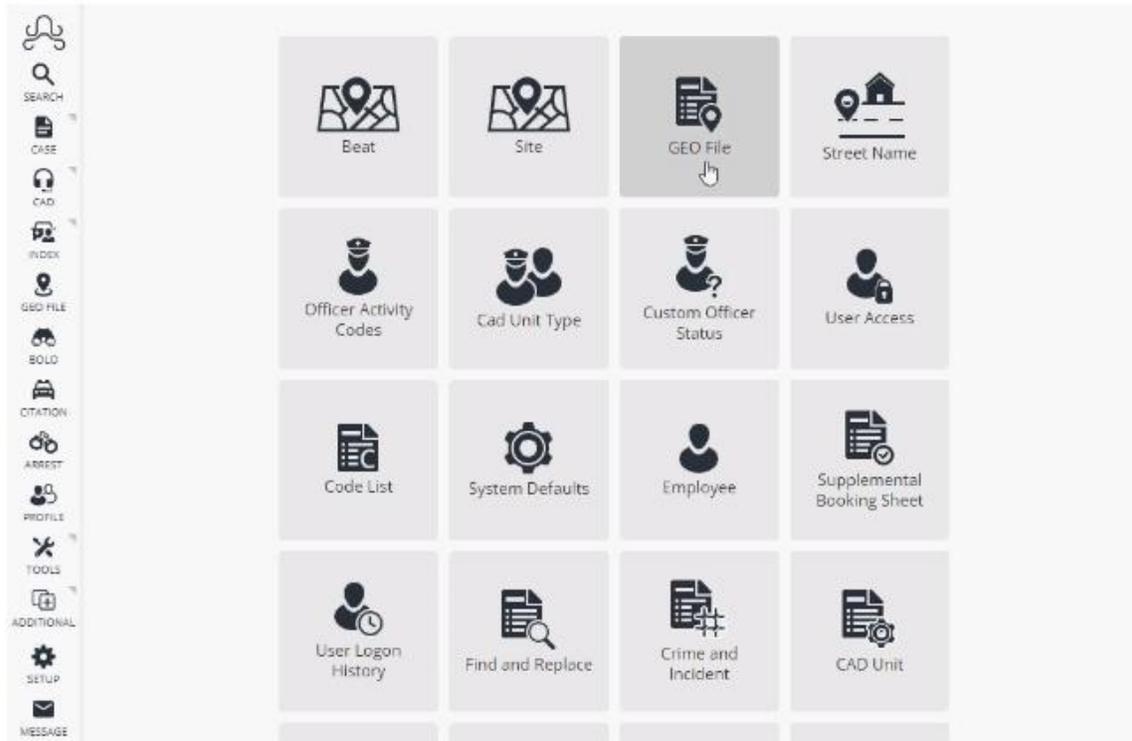
Editing a Location

For **NIBRS**, you'll want to edit the location to have the **NIBRS Address Type** that matches it best.

FBI NIBRS Location Type Codes

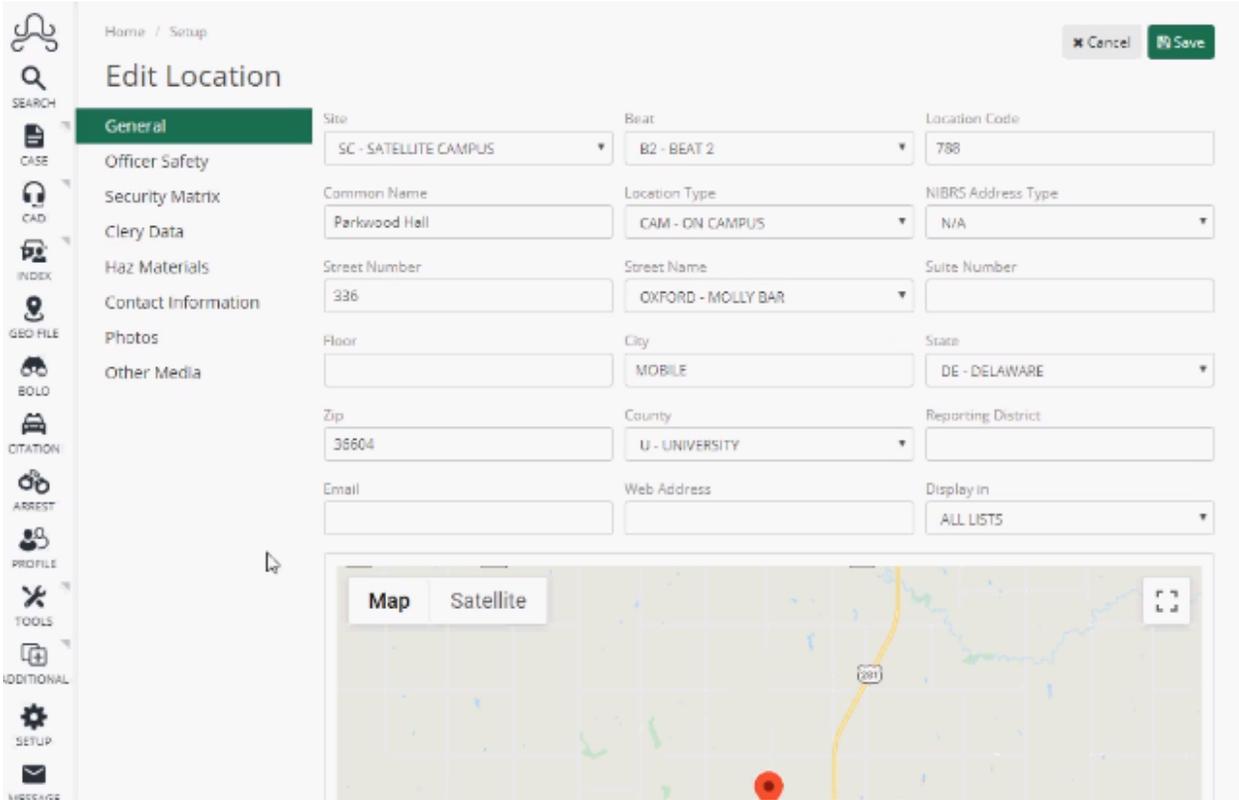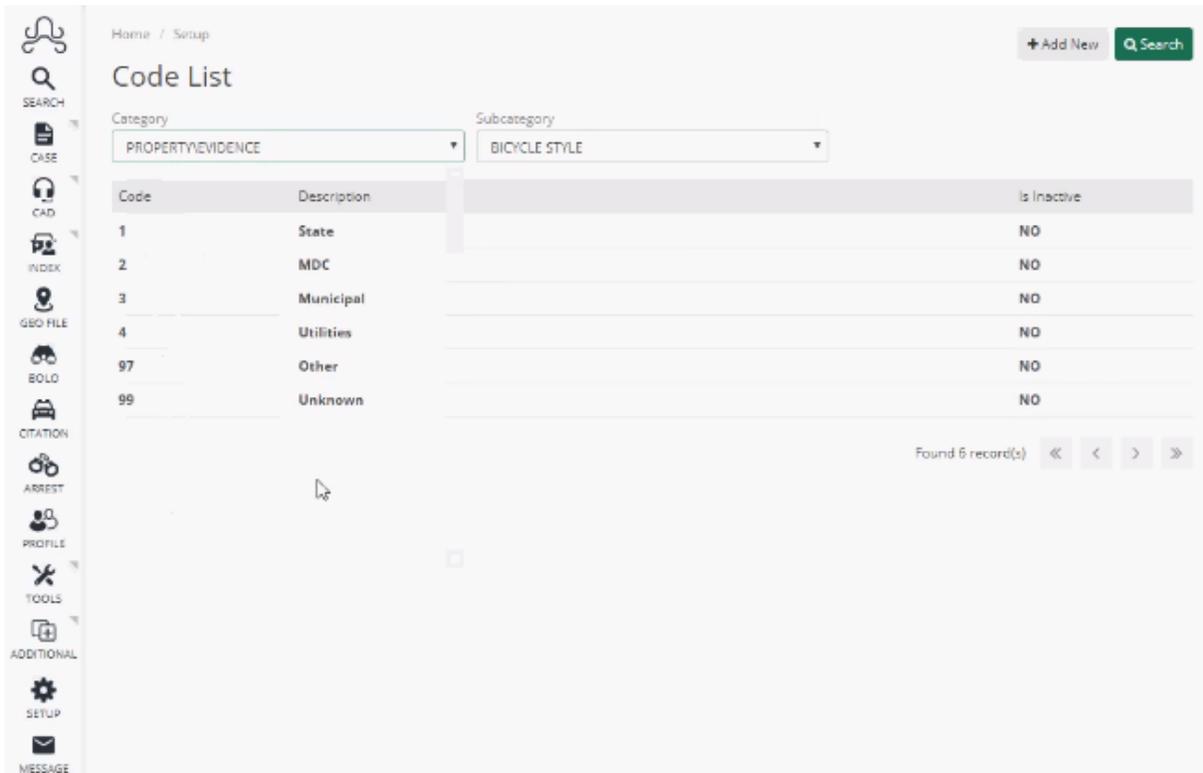Below you can find the list of the **NIBRS Location Type** Descriptions and Codes.

Location Type Description	Location Type Code
Air/Bus/Train Terminal	01
Bank/Savings and Loan	02
Bar/Night Club	03
Church/Synagogue/Temple/Mosque	04
Commercial/Office Building	05
Construction Site	06
Convenience Store	07
Department/Discount Store	08
Drug Store/Doctor's Office/Hospital	09
Field/Woods (excludes parks)	10
Government/Public Building	11
Grocery/Supermarket	12
Highway/Road/Alley/Street/Sidewalk	13
Hotel/Motel/Etc.	14
Jail/Prison/Penitentiary/Corrections Facility	15
Lake/Waterway/Beach	16
Liquor Store	17
Parking Lot/Garage/Drop Lot	18
Rental Storage	19
Residence/Home	20
Restaurant/Food Service	21
Service/Gas Station	23
Specialty Store (such as jewelry stores)	24
Other/Unknown	25
Abandoned/Condemned Structure	37
Amusement Park	38
Arena/Stadium/Fairgrounds/Coliseum	39
ATM separate from Bank	40
Auto Dealership New/Used	41
Camp/Campground	42
Daycare Facility	44
Dock/Wharf/Freight/Modal Terminal	45
Farm Facility	46
Gambling Facility/Casino/Race Track	47
Industrial Site (mills, plants, manufacturing)	48
Military Installation	49
Park/Playground	50
Rest Area	51
School – College/University	52
School – Elementary/Secondary	53
Shelter – Mission/Homeless	54
Shopping Mall	55
Tribal Lands	56
Community Center	57
Cyberspace	58

Navigate to Code List

From the **Setup Menu**, go to the **Code List** module.

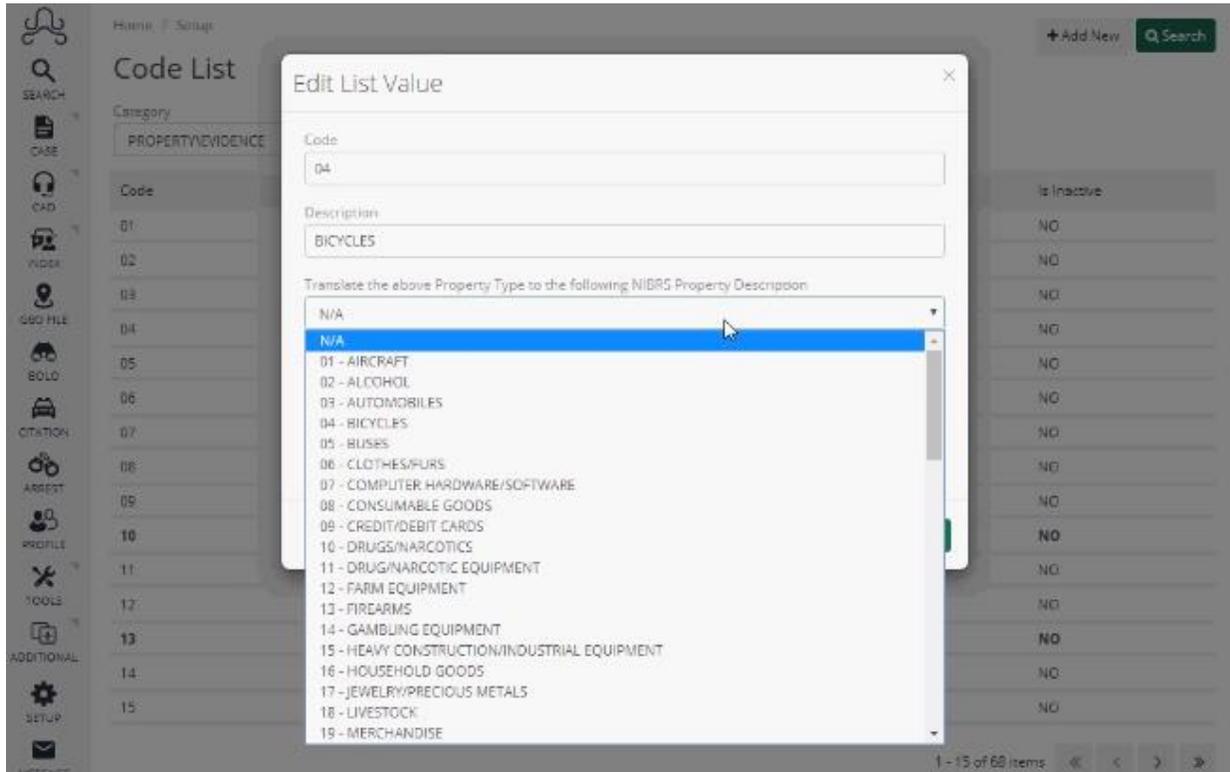There you can go to Category: **Property\Evidence** and then Subcategory: **Property Type**.

Edit Property Type Codes

For **NIBRS**, you'll need to select each **Property Type** and use the drop-down list to translate it to the **NIBRS Property Description** that matches it closest.
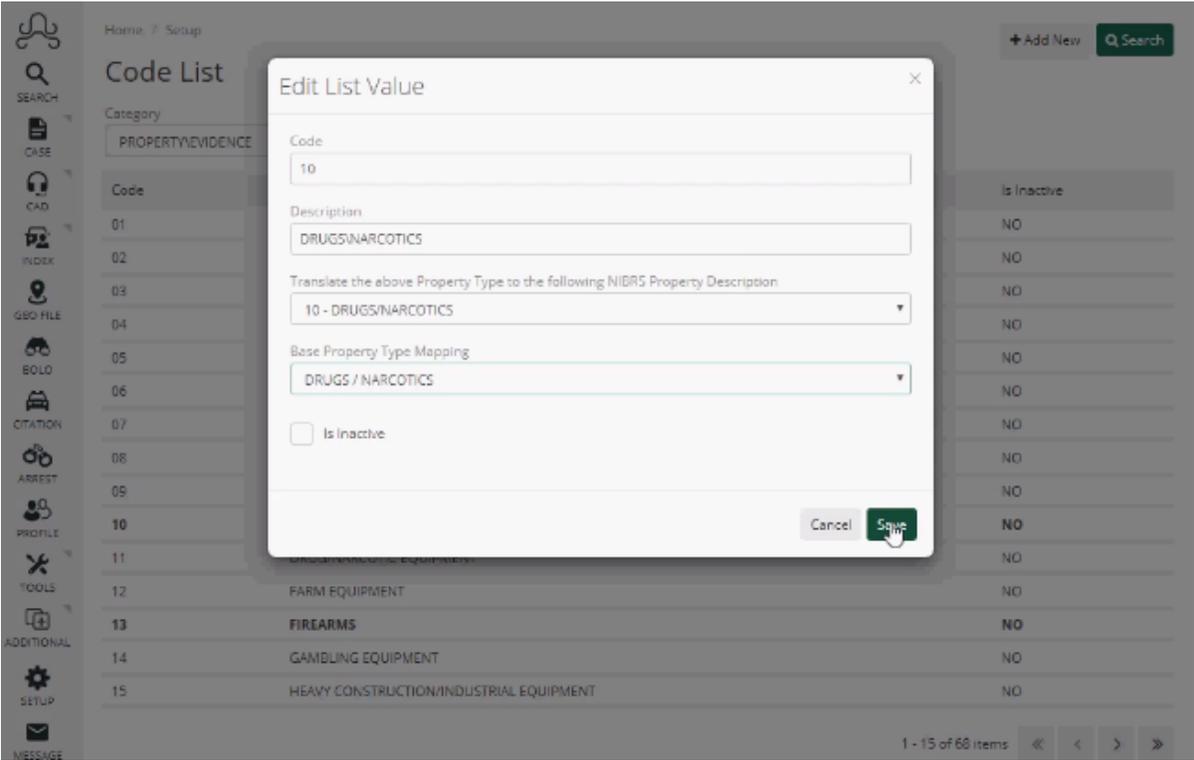
Base Property Type Mapping

For any weapons or drugs/narcotics property types, you'll want to select them and map them to the **Base Property Type** that matches.
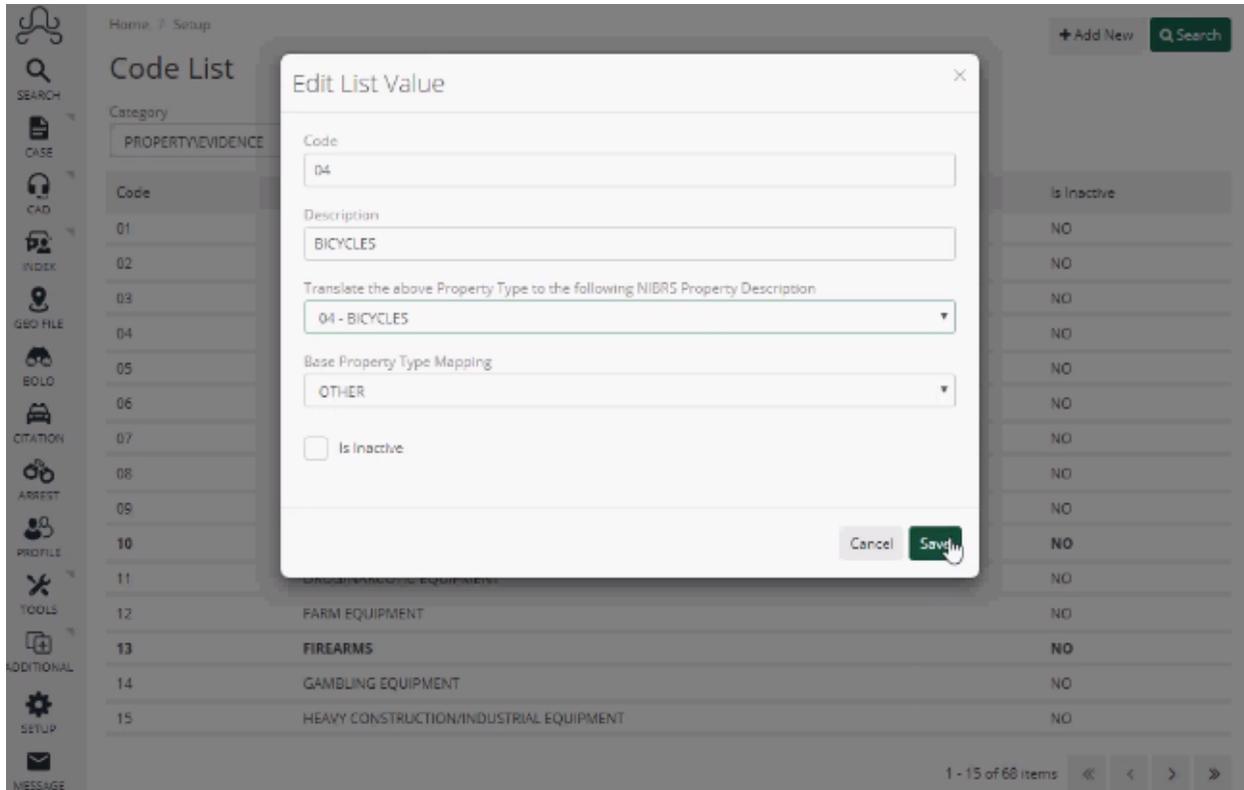
Edit Property Type Mapping

In the Code List, go to Category: **Property/Evidence** and Subcategory: **Property Category**.

Then select the **Property Category** and map it to the **Base Property Mapping** that matches it closest.

FBI NIBRS Property Type Codes

Below you can find the list of **NIBRS Property Descriptions** and **NIBRS Type of Property Loss/Etc**.
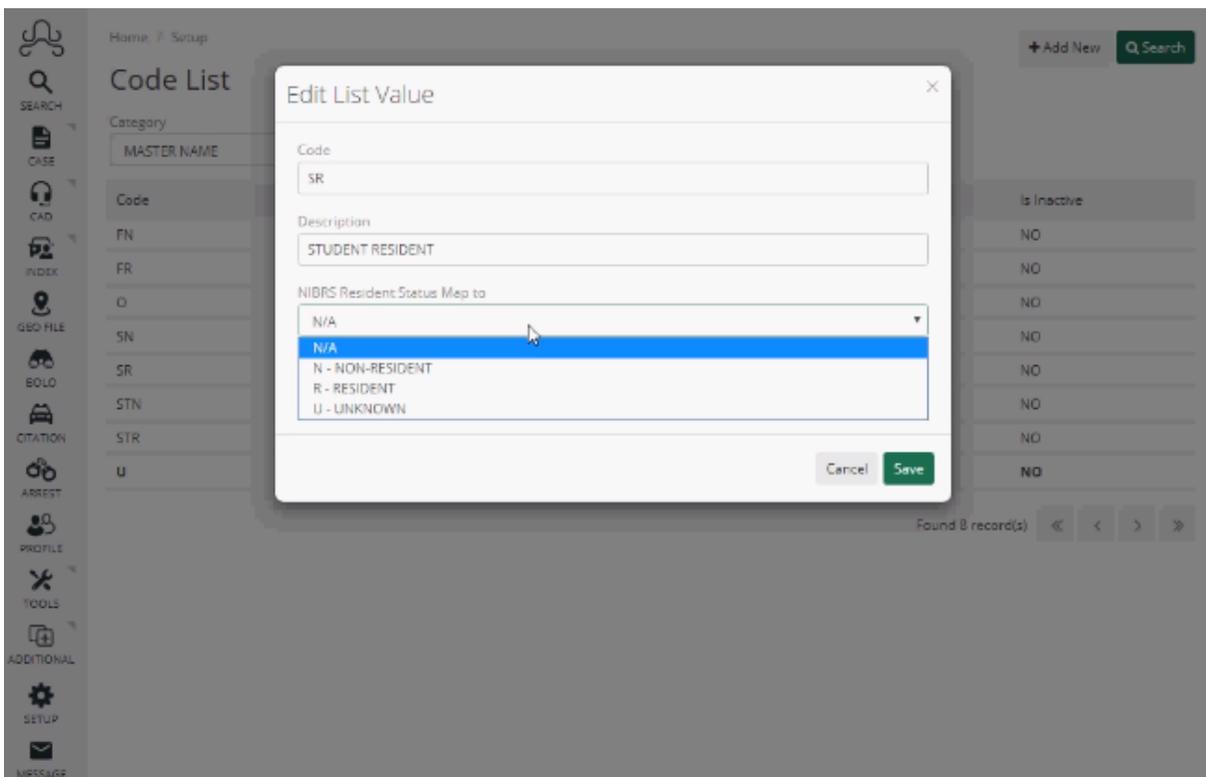
Property Description

Property Description	Property Description Code
Aircraft	01
Alcohol (beer, wine, liquor)	02
Automobiles	03
Bicycles	04
Buses	05
Clothes/Furs	06
Computer Hardware/Software	07
Consumable Goods	08
Credit/Debit Cards	09
Drugs/Narcotics	10
Drug/Narcotic Equipment	11
Farm Equipment	12
Firearms	13
Gambling Equipment	14
Heavy Construction/Industrial Equipment	15
Household Goods	16
Jewelry/Precious Metals/Gems	17
Livestock	18
Merchandise	19
Money	20
Negotiable Instruments (signed checks)	21
Non-Negotiable Instruments (unsigned checks)	22
Office-type Equipment	23
Other Motor Vehicles (motorcycle, Segway)	24
Purse/Handbag/Wallet	25
Radio/TV/VCR/DVD Players	26
Recording – Audio/visual	27
Recreational Vehicles	28
Structures – Single Occupancy Dwelling	29
Structures – Other Dwelling (apts, flats, dorms)	30
Structures – Other Commercial/Business	31
Structures – Industrial/Manufacturing	32
Structures – Public/Community	33
Structures – Storage Buildings	34
Structures – Any Other Types	35
Tools (handhelds and power tools)	36
Trucks (cargo transport)	37
Vehicle Parts/Accessories	38
Watercraft (jet ski, sailboat, motorboat)	39
Aircraft Parts/Accessories	41
Artistic Supplies/Accessories	42
Building Materials (lumber, concrete, bricks)	43
Camping/Hunting/Fishing Equipment	44
Chemicals (paint thinner, antifreeze, oil)	45
Collectibles (comics, baseball cards, stamps)	46
Crops	47
Documents/Person or Business	48
Explosives (bombs, fireworks, ammo)	49
Firearms Accessories (gun belts, cases, scopes)	59
Fuel	64
Identity Documents (passport, visa, SSN card)	65
Identity-Intangible (damaged rep, confidential)	66
Law Enforcement Equipment	67
Lawn/Yard/Garden Equipment	68
Logging Equipment (forestry equipment)	69
Medical/Lab Equipment (X-ray, MRI, etc.)	70
Metal, Non-Precious (iron, steel, copper)	71
Musical Instruments	72
Pets	73
Photographic/Optical Equipment	74
Portable Electronic Communications	75
Recreational/Sport Equipment	76
Other (the catch-all for any other types)	77
Trailers (cargo trailers)	78
Watercraft Equipment/Parts/Accessories	79
Weapons-Other (knives, bows, BB guns)	80
Pending Inventory	88

Editing Name Types

In the Code List, go to Category: **Master Name** and Subcategory: **Name Type**.

Then select the **Name Type** and map it to the **NIBRS Resident Status** that matches it closest.

If the **Name Type** doesn't match a **NIBRS Resident Status,** you'll be able to manually enter it for each **NIBRS Review**.

Editing Contact Involvements

In the Code List, go to Category: **Master Name** and Subcategory: **Contact Involvement**.

Then select the **Contact Involvement** and map it to the **Report Writer Involvement Type** and **NIBRS Import** that matches it closest.

You do not have to map every **Contact Involvement**, just ones that would match any of the options.