

# Permit List

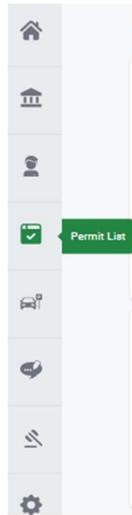


Figure 98 Side Menu >> Permit List

This section allows the Admin to approve/deny pending permit requests, as well as view and edit all existing permits.

Home / Permits

[+ NEW](#) [VIEW REQUESTS](#) 33 [FILTER](#) [MORE](#) [HELP](#)

<input type="checkbox"/>	PERMIT NUMBER	PERSON FULL NAME	PERMIT TYPE NAME	PURCHASE DATE	ACTIVE DATE	EXPIRATION DATE	EXPIRE CODE NAME	ISSUE AMOUNT	STATUS	ACTION
<input type="checkbox"/>	23BLU0549	ENDUSER, DEMO	23BLU-BLUE PARKING LOT	06/28/2024	06/28/2024	10/26/2024		\$100.00	Paid	...
<input type="checkbox"/>	23BLU0685	ENDUSER, DEMO	23BLU-BLUE PARKING LOT	06/28/2024	06/28/2024	10/26/2024		\$100.00	Paid	...
<input type="checkbox"/>	23PUR0012	ENDUSER, DEMO	23PUR-PURPLE PARKING L...	06/26/2024	06/26/2024	07/05/2029		\$50.00	Paid	...
<input type="checkbox"/>	23PUR0011	ENDUSER, DEMO	23PUR-PURPLE PARKING L...	06/26/2024	06/26/2024	07/05/2029		\$50.00	Paid	...
<input type="checkbox"/>	23BLU0756	ENDUSER, DEMO	23BLU-BLUE PARKING LOT	06/20/2024	06/20/2024	10/26/2024		\$100.00	Paid	...
<input type="checkbox"/>	23BLU0765	ENDUSER, DEMO	23BLU-BLUE PARKING LOT	06/20/2024	06/20/2024	10/26/2024		\$100.00	Paid	...
<input type="checkbox"/>	23PUR0010	ENDUSER, DEMO	23PUR-PURPLE PARKING L...	05/21/2024	05/21/2024	07/05/2029		\$50.00	Paid	...
<input type="checkbox"/>	23BLU0564	ENDUSER, DEMO	23BLU-BLUE PARKING LOT	05/21/2024	05/21/2024	10/26/2024		\$100.00	Paid	...
<input type="checkbox"/>	23BLU0688	ENDUSER, DEMO	23BLU-BLUE PARKING LOT	05/21/2024	05/21/2024	10/26/2024		\$100.00	Paid	...
<input type="checkbox"/>	23PUR0009	ENDUSER, DEMO	23PUR-PURPLE PARKING L...	05/02/2024	05/02/2024	07/05/2029		\$50.00	Paid	...

10 25 50 100 Page 1 of 12 (114 items) < 1 2 3 4 5 ... 12 >

Figure 99 Permit List

**View Requests** – This option displays all pending permit requests. Once in this section, the Admin can view all requests, as well as approve or deny each one.

Home / Permits / View Requests

**PENDING PERMIT**

LAST NAME  FIRST NAME  MIDDLE NAME  BILLING #   
 DATE REQUESTED  PERMIT TYPE

X CLEAR Q SEARCH

LAST NAME	FIRST NAME	MIDDLE NAME	PERMIT TYPE NAME	DRIVER'S LICENSE	REQUEST DATE	ACTIONS
ENDUSER	DEMO		22BLU - BLUE PARKING LOT	789789789	04/15/2023	✓ ✕
ENDUSER	DEMO		22BLU - BLUE PARKING LOT	789789789	04/19/2023	✓ ✕
ENDUSER	DEMO		23BLU - BLUE PARKING LOT	789789789	04/25/2023	✓ ✕
ENDUSER	DEMO		ST - STUDENT	789789789	05/08/2023	✓ ✕
DEVIN	FOWLER		23BLU - BLUE PARKING LOT	1818000	08/15/2023	✓ ✕
DEVIN	FOWLER		23BLU - BLUE PARKING LOT	1818000	08/16/2023	✓ ✕
DEVIN	FOWLER		23BLU - BLUE PARKING LOT	1818000	09/11/2023	✓ ✕
DEVIN	FOWLER		23BLU - BLUE PARKING LOT	1818000	09/11/2023	✓ ✕
DEVIN	FOWLER		23BLU - BLUE PARKING LOT	1818000	09/11/2023	✓ ✕
DEVIN	FOWLER		23BLU - BLUE PARKING LOT	1818000	09/11/2023	✓ ✕

10 25 50 100 Page 1 of 4 (33 items) < 1 2 3 4 >

Figure 100 View Request

**More** – The More menu on the top allows the admin to generate permit reports, export selected permits, and delete permits as needed.

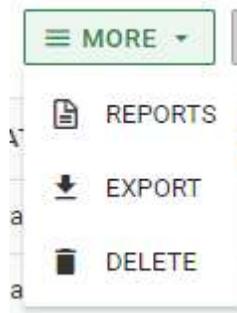


Figure 101 More Menu in Permit List

**Reports** – This option takes the Admin to the Reports section, where they can run canned reports, or build custom reports.

Home / Permits / Reports

- ▼ Canned Report
  - ▼ Permit
    - Permit Sales
      - Permit List

**Permit List**

Obtain the list of permits based on the criteria below.

EXPIRATION CONDITION Select...	EXPIRATION DATE <input type="text"/>	EXPIRATION CODE Select...
PURCHASE CONDITION Select...	PURCHASE DATE <input type="text"/>	
VOID CONDITION Select...	VOID DATE <input type="text"/>	VOID CODE Select...
USER TYPE Select...	PERMIT TYPE Select...	

X CLEAR   **EXPORT RESULT**

Figure 102 Permit List >> Reports

**Export** – Export allows the admin to export selected data in spreadsheet.

**Delete** – Delete allows the deletion of selected Permit.

**CONFIRM ACTION**



Are you sure, you want to delete selected permits?

Figure 103 Permit List >> Delete