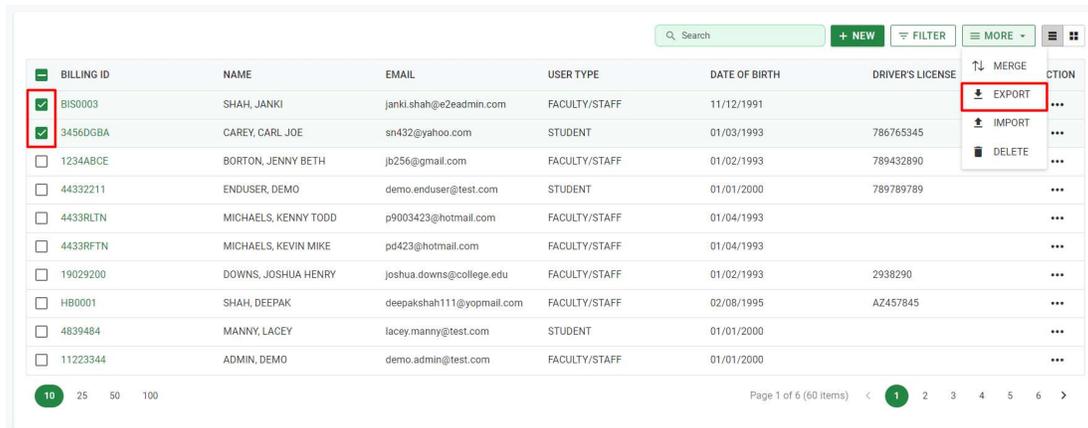


Export Person Records

Export functionality refers to the capability of a system to save and transfer data in a format that can be used by other programs or systems.

While exporting data admin has an option to select data to export by marking checkbox in front of each data and then clicking Export.

On clicking export, the Admin can download a spreadsheet file with details of the selected user.



BILLING ID	NAME	EMAIL	USER TYPE	DATE OF BIRTH	DRIVER'S LICENSE	MERGE	ACTION
<input checked="" type="checkbox"/>	BIS0003	SHAH, JANKI	janki.shah@e2eadmin.com	FACULTY/STAFF	11/12/1991		EXPORT
<input checked="" type="checkbox"/>	3456DGBA	CAREY, CARL JOE	sn432@yahoo.com	STUDENT	01/03/1993	786765345	DELETE
<input type="checkbox"/>	1234ABCE	BORTON, JENNY BETH	jb256@gmail.com	FACULTY/STAFF	01/02/1993	789432890	
<input type="checkbox"/>	44332211	ENDUSER, DEMO	demo.enduser@test.com	STUDENT	01/01/2000	789789789	
<input type="checkbox"/>	4433RLTN	MICHAELS, KENNY TODD	p9003423@hotmail.com	FACULTY/STAFF	01/04/1993		
<input type="checkbox"/>	4433RFTN	MICHAELS, KEVIN MIKE	pd423@hotmail.com	FACULTY/STAFF	01/04/1993		
<input type="checkbox"/>	19029200	DOWNS, JOSHUA HENRY	joshua.downs@college.edu	FACULTY/STAFF	01/02/1993	2938290	
<input type="checkbox"/>	HB0001	SHAH, DEEPAK	deepakshah111@yopmail.com	FACULTY/STAFF	02/08/1995	AZ457845	
<input type="checkbox"/>	4839484	MANNY, LACEY	lacey.manny@test.com	STUDENT	01/01/2000		
<input type="checkbox"/>	11223344	ADMIN, DEMO	demo.admin@test.com	FACULTY/STAFF	01/01/2000		

Figure 86 Export Person Records