

# System Preferences

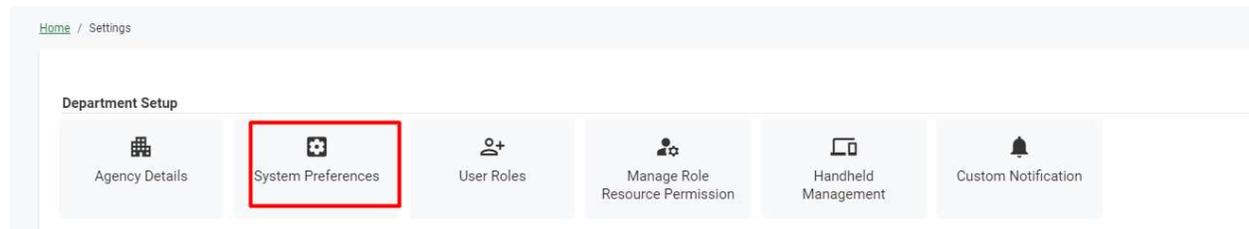


Figure 25 Settings >> System Preferences

Agency-wide settings regarding Appeal Date, Permit Delivery, Wallet, Handheld, Notification, Notification Manager, Permit Purchase Message and Vehicle other field setup can be configured through this section.

**Appeal** – This tab enables the admin to set the Appeal Date configuration, allowing end-users to submit appeals for citations within the specified timeframe. The admin can adjust this timeframe as necessary within the tab.

The appeal date can be configured as a fixed date or a specific number of days.



Figure 26 System Preferences >> Appeal

**Permit Delivery** – This tab enables the Admin to set the Permit Delivery and the Pickup Address. Permit Delivery can be set for delivery only, pickup only, or both. The Pickup Address can also be entered if that option, or both, is selected. This configuration is required before a permit can be requested.

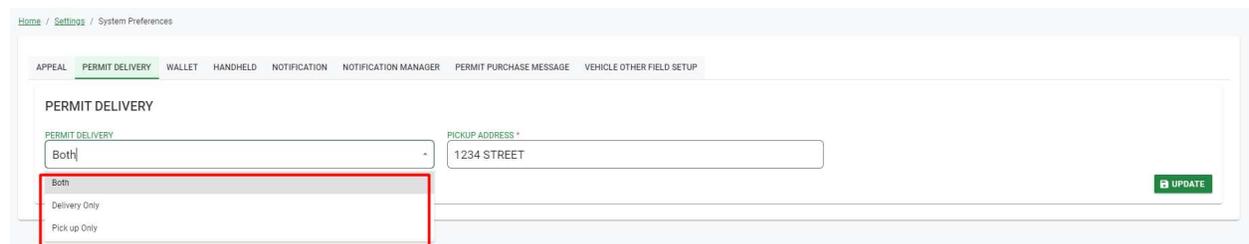


Figure 27 System Preferences >> Permit Delivery

**Wallet** – If any agency requires a wallet feature, then it needs to inform ARMS team and then they can enable it from this tab.



Figure 28 System Preferences >> Wallet

**Handheld** – This section allows the admin to configure printing patterns for Citations printed from handheld devices.



Figure 29 System Preferences >> Handheld

**Notification** – In this section, the administrator can set citation instructions. A user receives an email every time a citation is created with all the necessary details; if the agency chooses to include any further instructions, they may do so in this section.

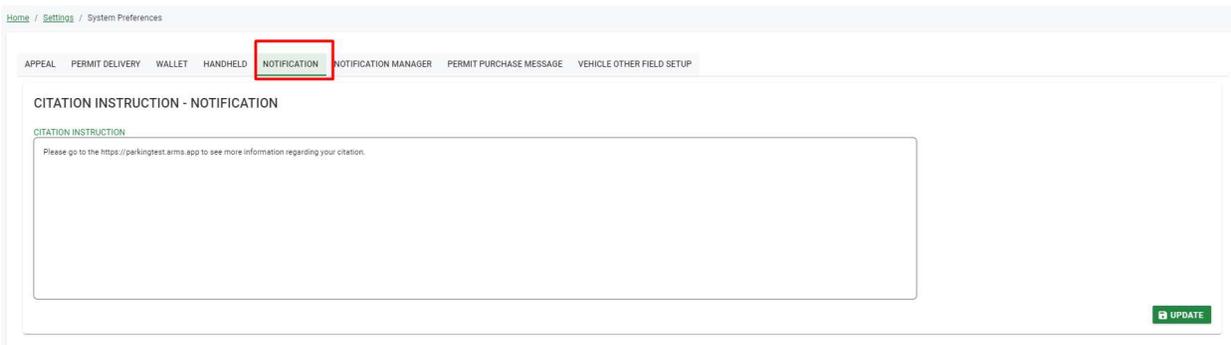


Figure 30 System Preferences >> Notification

**Notification Manager** – The agency can set when consumers will receive emails under this section. Administrators have a variety of toggle options to turn on and off notifications.

1. Upon Importing and Creating a Person - When a new person is added, either in bulk or as a single entry, an email containing the password and account information is sent to the person.

2. Upon creation of an appeal, a user is notified via email of the appeal's outcome.

3. Email sent when a citation is generated or updated - A user receives an email when a citation is created or updated.

Additionally, the Mail Queue may be viewed in this part, and if for some reason emails are not being sent, they can be sent from here.

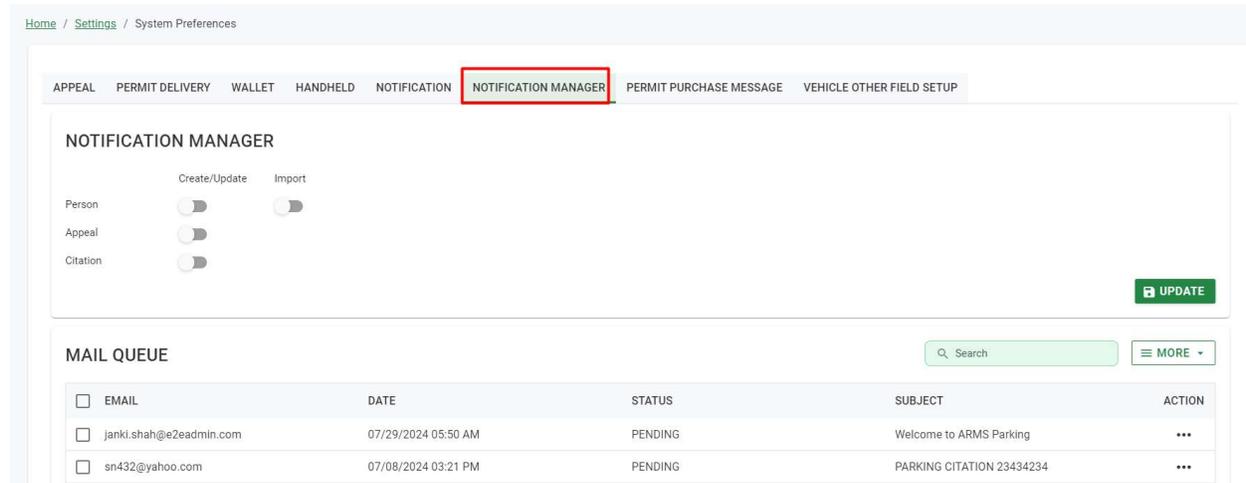


Figure 31 System Preferences >> Notification Manager

**Permit Purchase Message** – From this tab, the agency can set the message that will be shown to users when they purchase a permit.

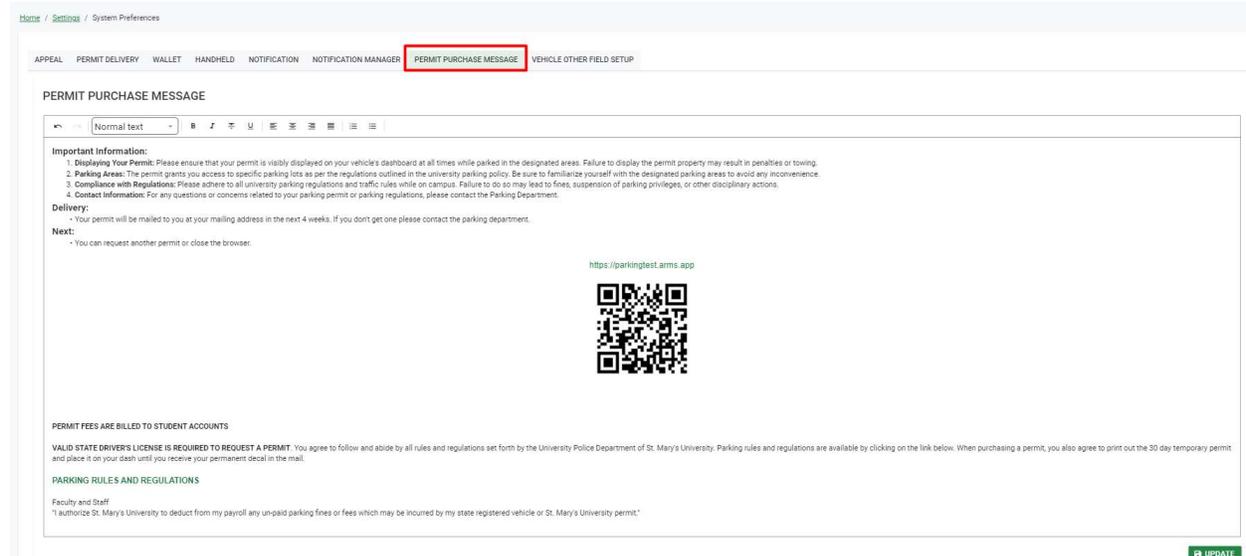


Figure 32 System Preferences >> Permit Purchase Message

**Vehicle other field setup** – If Agency enables this settings then, Insurance related field are displayed to users while adding/editing or viewing Vehicles.

APPEAL PERMIT DELIVERY WALLET HANDHELD NOTIFICATION NOTIFICATION MANAGER PERMIT PURCHASE MESSAGE **VEHICLE OTHER FIELD SETUP**

**VEHICLE OTHER FIELD SETUP**

Show To End User

**UPDATE**

Figure 33 System Preferences >> Vehicle other field setup

Home / Vehicles / Vehicle Detail

**ADD VEHICLE** CANCEL **SAVE**

**License Plate# and State OR VIN# should be required.**

LICENSE PLATE# \*  STATE \*  DATE EXPIRES  YEAR  MAKE \*  MODEL \*

STYLE  TYPE  COLOR MAJOR  COLOR MINOR

VIN# \*  SPECIAL FEATURES

**INSURANCE POLICY#**  **INSURANCE COMPANY**  **INSURANCE PHONE**

**INSURANCE AGENT**  **INSURANCE ADDRESS**

Figure 34 Insurance field visibility